

**This document contains:**

- The Event Covid-19 risk mitigation plan in accordance with the [FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic](#)
- The Event Approved Schedule

*Given the current covid-19 situation, please note that the FEI's approval of a Schedule should not be taken as an absolute guarantee that the Event will definitely go ahead. The decision whether the Event can take place must be made by the OC and NF in close consultation with the applicable domestic government and public health authorities. It is the responsibility of each Participant to check the status of the Event prior to planning his/her travel to the Event.*



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# Mitigation Plan FEI World Cup Finals Leipzig 2022

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For **PARTNER PFERD 2022**  
Leipziger Messe  
06.-10.04.2022

Organiser: **EN GARDE MARKETING GmbH**  
Ellhornstr. 17  
27628 Hagen im Bremischen  
Email: [info@engarde.de](mailto:info@engarde.de)  
Tel.: 04296-748740

Hygiene officer: **Conny Reuss**  
Ellhornstraße 17  
27628 Hagen im Bremischen  
Email: [info@engarde.de](mailto:info@engarde.de)  
Tel.: 04296-748740



## **Dear Participants,**

We are very pleased to welcome you to this year's edition of the FEI World Cup Finals – PARTNER PFERD in Leipzig 2022, which will take place at the Messe Leipzig from April 06-10, 2022.

The event is equipped with hygiene and safety precautions to prevent the spread of the coronavirus. We kindly ask you to strictly follow the rules to ensure a smooth course of the event.

**ATTENTION: These are the currently valid hygiene requirements. However, these will still change before the beginning of the event. Latest requirement will be published at 20.3.2022**

Latest hygienic requirements you find at the homepage of the Leipziger Messe:

<https://www.leipziger-messe.de/en/extras/safe-expo/>

### **General behavior:**

- Stick to the hygiene concept. You will receive the detailed version in advance by e-mail
- Minimum distance to other persons (1,5m)
- Wash your hands
- Use available disinfection stations for the hands
- The organizer reserves the right to expel persons who do not follow the rules from the tournament site and to exclude them from the event
- 

### **The following persons are not allowed to enter the tournament ground**

- Persons in quarantine
- Individuals with symptoms characteristic of Covid-19

### **Arrival & Accreditation**

- Every participant/groom/official/exhibitor can enter the show completely vaccinated (with a vaccine authorized in Germany), recovered or with a negative COVID-19 rapid test (not older than 24h). Test possibilities are also on site (consider longer waiting times).
- A mouth-nose-protection (FFP2 – KN95) must be brought by all persons.

### **Mouth-Nose-Protection**

It is necessary to wear mouth-nose-protection (FFP2 – KN95) in the following areas / on the following occasions:

- At the **all** indoor areas of the venue (also stable or warm up area) except when riding, during the competition or preparation for competition

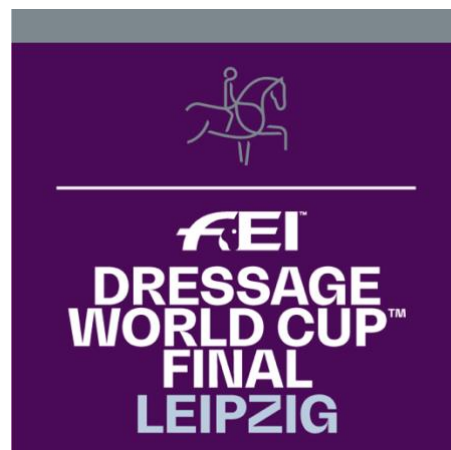


### Show Office

- Please keep contact with staff of the show office / OC office as low as possible
- Starter lists under [www.engarde.de](http://www.engarde.de) and [www.longinestiming.com/equestrian](http://www.longinestiming.com/equestrian)
- Prize money will be transferred after the show. Please fill out the form with all necessary bank details. Please keep the time in the show office to double check your accounts and to hand over your bank details and email address as short as possible

## **I. DENOMINATION OF EVENT**

VENUE: Leipzig  
DATE: 06/04/2022 - 10/04/2022  
NF: Germany  
Indoor: ☒ Outdoor: ☐



- |                                       |                                 |                                 |                                   |                                 |   |
|---------------------------------------|---------------------------------|---------------------------------|-----------------------------------|---------------------------------|---|
| <input type="checkbox"/> CDI1*        | <input type="checkbox"/> CDI2*  | <input type="checkbox"/> CDI3*  | <input type="checkbox"/> CDI4*    | <input type="checkbox"/> CDI5*  | <input checked="" type="checkbox"/> CDI-W Final |
| <input type="checkbox"/> CDIO2*       | <input type="checkbox"/> CDIO3* | <input type="checkbox"/> CDIO4* | <input type="checkbox"/> CDIO5*   | <input type="checkbox"/> -NC    |   |
| <input type="checkbox"/> CDIJ         | <input type="checkbox"/> CDIY   | <input type="checkbox"/> CDIP   | <input type="checkbox"/> CDIU25   | <input type="checkbox"/> CDICH  |   |
| <input type="checkbox"/> CDIOJ        | <input type="checkbox"/> CDIOY  | <input type="checkbox"/> CDIOP  | <input type="checkbox"/> CDIYOU25 | <input type="checkbox"/> CDIOCh |   |
| <input type="checkbox"/> CDIAm        | <input type="checkbox"/> CDIYH  |                                 |                                   |                                 |   |
| <input type="checkbox"/> Championship | <input type="checkbox"/> Games  |                                 |                                   |                                 |   |

## **II. GENERAL CONDITIONS**

- FEI Statutes, 24<sup>th</sup> edition, effective 17<sup>th</sup> November 2021.
- FEI General Regulations, 24<sup>th</sup> edition, 1<sup>st</sup> January 2020, updates effective 1<sup>st</sup> January 2022.
- FEI Veterinary Regulations, 14<sup>th</sup> edition, effective 1<sup>st</sup> January 2018, updates effective 1<sup>st</sup> January 2022.
- **FEI Dressage Rules (25<sup>th</sup> edition, effective 1<sup>st</sup> January 2014, including updates 1<sup>st</sup> January 2022) and if applicable the FEI Dressage World Cup™ Rules 2021/2022 and 2022/2023 and FEI Dressage Nations Cup™ Rules 2022.**
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 3<sup>rd</sup> Edition, effective 1<sup>st</sup> January 2021.
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon the 2021 WADA Code, effective 1<sup>st</sup> January 2021.
- The FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic, effective as of 1<sup>st</sup> July 2020 and until further notice.
- Given the current Covid-19 situation, please note that the FEI's approval of a Schedule should not be taken as an absolute guarantee that the Event will definitely go ahead. The decision whether the Event can take place must be made by the OC and NF in close consultation with the applicable domestic government and public health authorities. It is the responsibility of each Participant to check the status of the Event prior to planning their travel to the Event.
- All subsequent published revisions, the provisions of which will take precedence.

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**FEI APPROVED SCHEDULE  
LEIPZIG (GER) 06-10 April 2022**

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Approved by the FEI, Lausanne, on 20/01/2022. Updated 10/02/2022.  
Updated 16/02/2022. Updated 28/02/2022. Updated 07/03/2022 Mitigation Plan.



Bettina De Rham.  
FEI Dressage Director.

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### **III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE**

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

A full copy of this Code can be obtained from the Fédération Equestre Internationale, Chemin de la Joliette 8, CH-1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: <http://inside.fei.org/>

## **IV. GENERAL INFORMATION**

### **1. ORGANISER**

Name: Landesverband Pferdesport Sachsen e.V.  
Address: Käthe-Kollwitz-Platz 2, D-01468 Moritzburg  
In cooperation with: EN GARDE Marketing GmbH, Ellhornstraße 17  
D-27628 Hagen im Bremischen  
Telephone: +49-4296-748740  
Fax: +49-4296-7487444  
Email: [info@engarde.de](mailto:info@engarde.de)  
Website: [www.engarde.de](http://www.engarde.de)

#### Contact Details Show Ground:

Address: Leipziger Messe, Messe-Allee 1, D-04356 Leipzig  
Telephone: +49 341 4145 4042  
GPS Coordinates: Latitude: 51.39631, Longitude: 12.40302

#### Accessibility Details:

Arrival by road: follow the signpost "Leipzig Exhibition" (Messe)  
Arrival by train: main train station Leipzig  
Arrival by plane: Airport Leipzig

### **2. ORGANISING COMMITTEE**

Honorary President: ./.  
President of the event: Volker Wulff  
Show Secretary: Conny Reuss  
Press Officer: Kirsten Maier

### **3. EVENT DIRECTOR**

Name: Volker Wulff  
Address: Ellhornstraße 17, D-27628 Hagen im Bremischen  
Telephone: +49 4296 748740  
Email: [info@engarde.de](mailto:info@engarde.de)

## V. OFFICIALS

Please note that the schedule has been approved under the provision that all appointed Officials have successfully passed the on-line FEI Competency Evaluation Test.

Ref.	Panel	Function	FEI ID	Name	NF	Level	Contact Email
1	Ground Jury	Ground Jury President	10023545	Henning Lehrmann	GER	5*	<a href="mailto:Henning.Lehrmann@bauking.de">Henning.Lehrmann@bauking.de</a>
		Ground Jury Member	10033571	Michael Osinski	USA	4*	<a href="mailto:mike98516@gmail.com">mike98516@gmail.com</a>
		Ground Jury Member	10049290	Kurt Christensen	DEN	5*	<a href="mailto:kcls@mail.tele.dk">kcls@mail.tele.dk</a>
		Ground Jury Member	10049085	Isabelle Judet	FRA	5*	<a href="mailto:isabelle@judet.com">isabelle@judet.com</a>
		Ground Jury Member	10087950	Clive Halsall	GBR	5*	<a href="mailto:clive.halsall@waltonfoldfarm.com">clive.halsall@waltonfoldfarm.com</a>
		Ground Jury Member	10051721	Annette Fransen Iacobaeus	SWE	5*	<a href="mailto:annette.marsvinsholm@hotmail.se">annette.marsvinsholm@hotmail.se</a>
		Ground Jury Member	10053656	Eduard de Wolff van Westerrode	NED	5*	<a href="mailto:westerro@caret.net">westerro@caret.net</a>
		Ground Jury Member (Reserve I)	10038239	Christof Umbach	LUX	5*	<a href="mailto:christof.umbach@yahoo.com">christof.umbach@yahoo.com</a>
		Ground Jury Member (Reserve II)	10048915	Francisco Guerra Diaz	ESP	5*	<a href="mailto:guerradiazpaco@hotmail.com">guerradiazpaco@hotmail.com</a>
		JSP Members	10063667	David Hunt	GBR		<a href="mailto:info@idtc-online.com">info@idtc-online.com</a>
		JSP Members	10053834	Linda Zang	USA		<a href="mailto:Idlewilde@aol.com">Idlewilde@aol.com</a>
		JSP Members	10053125	Hans-Christian Matthiesen	DEN		<a href="mailto:hanschristianmatthiesen@gmail.com">hanschristianmatthiesen@gmail.com</a>
		JSP Members	10096003	Henk van Bergen	NED		<a href="mailto:dressuurstal-brakkenstein@hotmail.com">dressuurstal-brakkenstein@hotmail.com</a>
2	Foreign Technical Delegate	Foreign Technical Delegate	10052580	Carlos Lopes	POR		<a href="mailto:carlos@carloslucaslopes.com">carlos@carloslucaslopes.com</a>
3	Chief Steward	Chief Steward	10050457	Jacques van Daele	BEL	3	<a href="mailto:vandaelejacques@telenet.be">vandaelejacques@telenet.be</a>
4	Assistant Stewards	Assistant Steward	10051914	Diana Münnich	GER	3	<a href="mailto:dmuennich@fn-dokr.de">dmuennich@fn-dokr.de</a>
		Assistant Steward	10153634	Bilun Biber	TUR	1	<a href="mailto:bilunbiber@binicilik.org.tr">bilunbiber@binicilik.org.tr</a>
		Assistant Steward	10052898	Katarzyna Widalska	POL	3	<a href="mailto:k.widalska@o2.pl">k.widalska@o2.pl</a>
		Assistant Steward	10050806	Christina Wallenhorst	GER	2	<a href="mailto:tswallen@t-online.de">tswallen@t-online.de</a>
		Assistant Steward	10093349	Simone Bothe	GER	1	<a href="mailto:simonebothe@t-online.de">simonebothe@t-online.de</a>
		Assistant Steward	10076672	Michael Krieger	GER	1	<a href="mailto:mkrieger1@web.de">mkrieger1@web.de</a>
		Assistant Steward	10051328	Peter Bort	GER	2	<a href="mailto:peter-bort@gmx.de">peter-bort@gmx.de</a>
		Assistant Steward	10104136	Sigried Sollböhmer	GER	2	<a href="mailto:soile@gmx.net">soile@gmx.net</a>
		Assistant Steward	10050651	Hans Joachim Begall	GER	2	<a href="mailto:HJBegall@web.de">HJBegall@web.de</a>
		Assistant Steward	10049967	Jan Posluszny	POL	3	<a href="mailto:jan.posluszny@gmail.com">jan.posluszny@gmail.com</a>
5	FEI Veterinary Commission	Veterinary Commission President	10051357	Rüdiger Brems	GER	3	<a href="mailto:info@horsedoc.de">info@horsedoc.de</a> +491707723277

**FEI APPROVED SCHEDULE  
LEIPZIG (GER) 06-10 April 2022**



		Foreign Veterinary Delegate	10052867	Emily Sandler-Burtness	USA	3	<a href="mailto:emilysandler@hotmail.com">emilysandler@hotmail.com</a>
		Veterinary Commission Member	10050603	Constanze Zach	AUT	3	<a href="mailto:Constanze.zach@chello.at">Constanze.zach@chello.at</a> +436644311665
6	Veterinary Services Manager / Treating Veterinarian	Veterinary Services Manager	10052201	Michael Köhler	GER		<a href="mailto:koehler@tierklinik-wusterhausen.de">koehler@tierklinik-wusterhausen.de</a> +491723016702
		Permitted Treating Veterinarian (one for every 200 horses)	10092901	Mathias Mütze	GER		<a href="mailto:dr.muetze.roentgen@t-online.de">dr.muetze.roentgen@t-online.de</a> +491716008649
		Permitted Treating Veterinarian (one for every 200 horses)	10099912	Jana Kirsten	GER		<a href="mailto:grandela@web.de">grandela@web.de</a> +491723401134
7	Doctor/Medical Service	Doctor/Medical Service		DRK Leipzig	GER		+493416781115
8	Farrier	Farrier		Robert Kühn	GER		+491739262647
9	NF Delegate	NF Delegate		Henning Lehrmann	GER		

## **VI. INVITATIONS**

Total Number of athletes: Qualified FEI World Cup™ athletes/horses.

A maximum of 18 athletes/horses according to "Art.9-Final" of the rules for the FEI World Cup™ for Dressage Season 2021/2022.

Number of horses per athlete: 1

Athletes are invited by the Organiser through their NF.

One (1) groom per athlete.

## **VII. ENTRIES**

- You must use the FEI Entry System for all categories of this Event:  
[https://entry.fei.org/index.php?page=PFO\\_Entries\\_NF\\_EventSearch](https://entry.fei.org/index.php?page=PFO_Entries_NF_EventSearch)
- You will find additional documentation on:  
<https://inside.fei.org/fei/your-role/it-services/it-platforms/fei-entry-system>
- All Athletes and Horses participating in any International Competition must be registered with the FEI.
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will automatically be disqualified unless compelling circumstances warrant otherwise.

- German Athletes have to enter through the German Entry System NeOn! Entries of German Athletes will then be uploaded into the FEI Online Entry System!

### **1.ENTRY DATES AND FEES:**

#### **Deadlines for entries**

Definite Entries:

German Entry System: 14/03/2022 (only German athletes)

FEI Entry System: 17/03/2022

Last date for substitutions: 06/04/2022

Entries have to be in accordance with the FEI Dressage Rules, Art. 423 and the FEI General Regulations, Art. 116.

<b>Entry fee per horse:</b>	310,00 €
Stabling fee per horse:	140,00 €
<b>VAT Entry fee (7%):</b>	21,70 €
VAT Stabling fee (19%):	26,60 €
<b>Total fee per horse:</b>	<b>498,30 €</b>

Entry fee and fee for power supply of German Athletes will be subject to direct credit through the German online system NeOn.

Further compulsory fees for horses and athletes as well as further other fees - if applicable – (see below) will be invoiced in addition on site.

Contact details:

Name: EN GARDE Marketing GmbH  
Telephone: +49 4296 7487426  
Fax: +49 4296 7487444  
Email: [info@engarde.de](mailto:info@engarde.de)

Bills will be given to the athletes at the end of the last competition at the show office. Money will be wired to the athlete's bank account, few days after the show. Please inform the OC with your bank details with the definitive entries (name of bank, account holder, account number, IBAN, SWIFT code)

## **2.NO-SHOWS/LATE WITHDRAWALS:**

**NB:** In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the Organiser for the actual financial loss incurred by the Organiser (i.e., stabling and hotel expenses) as a result of the late withdrawal or no-show.

Amount charged: € 250,00 incl. VAT per horse

## **3.ADDITIONAL FEES/CHARGES BY ORGANISING COMMITTEE:**

All other fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved Schedule can be charged by the Organiser.

EADCMP Fee:

Included in compulsory entry fee ☐ Not included in compulsory entry fee ☒

Lower-Level Events (CIMS) CHF 18 per horse per event  
(For definition of CIMS see Appendix E of the FEI General Regulations)

Higher-Level Events CHF 25 per horse per event  
(All other events not defined as CIM)

Electricity (upon request): € 75,00

Fee for Lorry parking: € 125,00 per lorry/caravan/hook up

Manure disposal: € 40,00 per horse

Hay: € 10,00 per bale

Straw: € 10,00 per bale (max. 6 bales incl. first bedding for free)

Shavings: € 15,00 per bale (max. 6 bales incl. first bedding for free)

Health/Customs-related documents: € 40,00 per horse

Tack boxes or boxes for additional horses: € 250,00

Parking fee for additional/private cars: at the visitors parking space – directly paid to the Leipziger Messe.

**All aforementioned amounts are including VAT**

VAT Number of the Organiser: DE151408961

**4. DEGREE OF DIFFICULTY – FLOORPLAN GRAND PRIX FREESTYLE**

☒ DoD will be used.                      ☐ DoD will not be used.                      ☐ Not Applicable.

Athletes are required to login using their own credentials on to <http://dressagefreestyle.fei.org> to create or assign their Grand Prix Freestyle floorplan at the latest 2 hours prior to:

☐ the horse inspection.

☒ the draw of the Grand Prix (CDIs/CDIOs) / Short Grand Prix (CDI-Ws).

## VIII. TIMETABLE

**Competitions must not start before 08:00 h and must not finish after 23:00 h unless prior approval is granted by the FEI.**

**The current edition of Dressage Tests at the date of the show will be used and all tests must be ridden from memory.**  
<https://inside.fei.org/fei/your-role/organisers/dressage/tests>

	Day	Date	Time
• <u>Opening of stables</u>	Tuesday	05/04/2022	16:00 h
• <u>Horse Inspection</u>	Wednesday	06/04/2022	14:00 h
• <u>Warm Up (full set up)</u>	Wednesday	06/04/2022	20:00 h
• <u>Training session</u>	Thursday	07/04/2022	06:30 – 07:30 h
• <u>Training session incl. Soundcheck (full set up)</u>	Friday	08/04/2022	06:00 – 07:00 h
• <u>Training session</u>	Saturday	09/04/2022	06:15 – 07:00 h
• <u>Draw FEI Short Grand Prix</u>	Wednesday	06/04/2022	16:00 h
• <u>Draw FEI Grand Prix Freestyle</u>	Friday	08/04/2022	18:00 h

Competitions FEI World Cup™ Final	Day	Date	Time	Prize Money
Competition No 30, FEI Short Grand Prix	Thursday	07/04/2022	18:30 h	25.000 €
Competition No 31, FEI Grand Prix Freestyle	Saturday	09/04/2022	19:10 h	275.000 €
<b>Total Prize Money</b>				300.000 €
<b>Prizes in Kind</b>				

### GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS:

Leading athlete award – ./.  
 Best foreign athlete – ./.  
 Best home athlete – ./.  
 Team awards – ./.



## IX. COMPETITIONS DETAIL

**FIRST DAY: Thursday**

**DATE: 07/04/2022**

### **COMPETITION No 30**

Test: FEI Short Grand Prix  
 Number of horses per athlete: 1  
 Open to: Qualified athletes from the FEI World Cup™ series season 2021/2022  
 Draw/Art: Acc. To the FEI World Cup™ Dressage Rules 2021/2022, 3.5.2 The Draw will be done in two groups according to the table below, with the Athletes of group 1 being drawn for the first starting places.

	<u>Group 1</u>	<u>Group 2</u>
WEL (9)	5	4 (the highest on the DWCS in group 2)
CEL (2)	1	1 (the highest on the DWCS in group 2)
PAL (1)		1
NAL (2)	1	1 (the highest on the DWCS in group 2)
Non-League. (1)	1	
Title def. (1)		1
Extra starting places (1)	1	(based on the WDRL)
Home athlete (1)		1
Total	9	9
(DWCS = FEI Dressage World Cup Standing)		
(WDRL = FEI Dressage World Ranking List)		
If more than one place is allocated to "extra starting places", these will be distributed evenly in Group 1 and 2 for the draw.		

Prize money: 25.000 EUR  
 Breakdown: 7.000, 5.500, 4.250, 3.250, 2.000, 1.500, 1.000, 500

\* \* \* \* \*

**SECOND DAY: Saturday**

**DATE: 09/04/2022**

**COMPETITION No 31 – FEI World Cup™ Final**

Test: FEI Grand Prix Freestyle  
Number of horses per athlete: 1  
Open to: All athletes who finished the Short Grand Prix (comp. No 30) with at least 60 percent (Dressage rules article 422.3.1) will continue to the Grand Prix Freestyle.  
Draw/Art: In reverse order of the placing of the FEI Short Grand Prix Competition (No 30), with 3 in the first group (the lowest placed in the FEI Short Grand Prix Competition) and 5 for the remaining groups.  
Prize money: 275.000 EUR  
Breakdown: 60.000, 50.000, 40.000, 25.000, 20.000, 15.000, 13.000, 10.000, 8.000, 6.000, 5.000, 3.300, 3.300, 3.300, 3.300, 3.200

\* \* \* \* \*

## **X. FACILITIES OFFERED**

### **1.ATHLETES**

#### **Accommodation.**

Hotel: Seaside Parkhotel  
Address: Richard-Wagner-Str. 7, D-4109 Leipzig  
Telephone: +49 341 98520

Accommodation (bed and breakfast – 1 single room) from 05/04/2022 to 10/04/2022 will be at the OC's expense. Please note: Rooms will not be booked automatically! Accommodation for athletes can only be made available if a written booking has been received from the respective NF or the athlete himself. All extras (e.g. drinks, phone additional charge for double rooms etc.) will be at the Athletes' own account. Please inform the OC regarding requirement of double or single room.

#### **Meals.**

Meals will be provided in the VIP-arena in hall 1 from 07/04/2022 to 10/04/2022 at the OC's expense and from 05/04/2022 – 06/04/2022 in the crew catering.

### **2.GROOMS**

#### **Accommodation.**

Accommodation (bed and breakfast) from 05/04/2022 to 10/04/2022 will be at the OC's expense. Grooms can be accomondated in twin rooms to share in the surrounding area (no walking distance)at the expense of the organiser from 05/04/2022 to 10/04/2022. Resquested for accomondation must send with entries. Later requests cannot be guaranted.

#### **Meals.**

Meals will be provided in the crew catering from 05/04/2022 to 10/04/2022 at the OC's expense.

**N.B. Organiser's must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.**

## **XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL INFORMATION**

### **1.DRAW**

Location of the draw: The draw for the Short Grand Prix will take place either in the city hall or in the press lounge. The draw for the Grand Prix Freestyle will take place in the press lounge.

### **2.COMPETITION ARENA(S)**

Total dimensions: 37,5 x 80m (Competition arena - dimensions: 20 x 60 m)

Type of Footing: sand

### **3.PRACTICE ARENA(S)**

Hall 3

Dimensions: 26 x 60m & 30 x 70m

Type of Footing: sand.

Hall 5

Dimensions: 30 x 80m & 3 lunging circle

Type of Footing: sand.

### **4.STABLES**

Size of boxes: at least 3 x 3 m

An adequate number of stables must be at least 4m x 3m to accommodate the larger Horses.

Horses will be stabled (incl. 1<sup>st</sup> bedding - straw) on the show grounds from 05/04/2022 to 11/04/2022. The necessary number of boxes has to be ordered when handing in the entries – the order is binding. If no boxes have been ordered, the OC will reserve one box per horse entered. Only the assigned stables may be used.

### **5.PAPERLESS JUDGING**

It is compulsory to have a certified software/solution in order to offer Paperless Judging at FEI Dressage Events.

Will you use a FEI Certified Paperless Judging Software/Solution to manage judging at your Event? (The list of Certified Service Providers is available here: <https://inside.fei.org/fei/your-role/it-services/it-providers/list>)

Yes ☒

Name of Company: Black Horse One GmbH

FEI Certified Service Provider ID number: GV91B111AKSCI

Contact person at Event:

Name: Daniel Göhlen

FEI ID number: 10055662

Contact email: [daniel@blackhorse-one.com](mailto:daniel@blackhorse-one.com)

### **6. SCORING PROVIDER/TIMING PROVIDER**

Will you use a FEI Certified Service Provider to manage the scoring and timing at your Event? (The list of Certified Service Providers is available here: <https://inside.fei.org/fei/your-role/it-services/it-providers/list>)

Yes ☒

Name of Company: Hippo data GmbH

FEI Certified Service Provider ID number: GT21V808AKSCH

Contact person at Event:

Name: Mario Cron

FEI ID number: 10175009

Contact email: [mc@hippodata.net](mailto:mc@hippodata.net)

The FEI may require to be provided with real time results data feed of your Events according to FEI requirements; in this case you and your provider will be informed accordingly.

### **7. AVERAGE SCORE/OPEN SCORING**

Average Score and Open Scoring: Yes ☒

### **8. OTHER TECHNOLOGY/SERVICE PROVIDER(S)**

Will you use other technology/service provider(s) at your Event?

No ☒

### **9. PRIZE GIVING CEREMONY**

The number of athletes required to present themselves for the prize giving ceremony of each competition is according to the FEI World Cup prize giving protocol.

All prize giving ceremonies must strictly follow the **Covid-19 guidelines for Prize giving protocols and media activities.**

### **10. ADVERTISING ON ATHLETES AND HORSES**

The athletes are authorised to carry the logo of their personal sponsor. The Chief Steward will check that the advertising and publicity on athletes and horses complies with the FEI General Regulations, Art. 135.

**11. TICKETING**

Are you selling ticket for spectator to attend your event: Yes ☒

Name of your ticketing provider: Ticketgalerie

Web address to buy ticket: [www.ticketgalerie.de](http://www.ticketgalerie.de)

**12. BETTING**

Betting will be authorised by the Organiser: Yes ☐ No ☒

**13. TRANSPORT REIMBURSEMENT HORSES/PONIES**

Transport expenses to be paid as follow:

**Travelling from Western Europe**

The OC will pay 0,60€ per km with a maximum sum of € 900,00 for travel expenses per foreign horse and athlete from Western Europe depending on the distance between the home country or base of the athlete.

**Travelling from Eastern Europe**

The OC will pay 0,60 € per km with a maximum sum of € 2.200,00 for travel expenses per foreign horse and athlete from Eastern Europe depending on the distance between the home country or base of the athlete.

**Travelling from United States and Canada**

The OC will pay a travel stipend of max. € 13.500 per horse and max. € 1.300 per athlete.

**Travelling from Africa, Asia, Pacific and South America**

The OC will pay a travel stipend of max. € 18.000 per horse and max € 1.800 per athlete.

**Title Defender**

Depending on where the Athlete is travelling from. (based on the official domiciliation of the concerned Athlete).

**FEI Extra Athlete**

Depending on where the Athlete is travelling from. (based on the official domiciliation of the concerned Athlete).

**14. WELCOME**

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate them on arrival.

**15. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS**

Organiser Shuttle Service between the show hotels (Seaside Parkhotel, Hyperion, H2) and the show ground. Shuttle meeting point at gate 1.6 (outside) of hall 1

**16. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS**

Entry right to the stable areas according to the FEI Veterinary Regulations, Art. 1008-1009.

NUMBER ACCREDITED PERSONS:

Athlete: 1

Partner: 1

Groom: 1

Horse Owner: 2 two (2) accreditations per horse acc. to FEI Passport

Trainer, authorised by the respective NF: 1 per athlete.

Veterinarian, authorised by the respective NF: 1 per horse.

Chefs d'équipe, authorised by the respective NF: 2 per Chef d'équipe.

Photo Accreditations for athletes, partners, horse owners, Trainer, Chef d'Equipes, Veterinarians and wristbands for grooms will be handed at the accreditation desk (administration building), next to the show office. Additional accreditations (with no access to stables) may be purchased from the show office: 250 EUR incl. VAT / incl. access to stables: 400 EUR incl. VAT

**17. SUSTAINABILITY**

Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here:

<http://inside.fei.org/fei/your-role/organisers/handbook>.

## **XII. VETERINARY MATTERS**

### **1. CUSTOMS FORMALITIES**

Name: Johannsmann Transport Service GmbH  
Address: Hagenort 6, 33803 Steinhagen  
Telephone: +49.5204-890111  
Fax: +49.5204-890222  
Email: info@johannsmann-pferdetransporte.de  
Opening hours: will be published in the show office

Customs and veterinary fees will not be taken over.

### **2. HEALTH REQUIREMENTS**

#### **GENERAL**

In accordance with the FEI Code of Conduct for the Welfare of the Horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

#### **ENTRY OF HORSES**

Required health tests and vaccinations: ./.  
Quarantine period: ./.  
Specimen Import Licence applied: ./.

Every Athlete is obliged to deliver all necessary health certificates for the transport to the event or identification of the horses before they come into the stables:

a) in case of arrival from an EU member country a health certificate "EQUI-INTRA-IND" according to implementing regulation (EU) 2021/403. From 15<sup>th</sup> of October 2021 onwards the use of TRACES-NT is mandatory.

b) in case of arrival from a country not belonging to the EU a health certificate "EQUI-X" according to implementing regulation (EU) 2021/403.

A certificate must be done in at least one official language of the country of destination and in one official language of the member country. The Athlete must carry with him the original certificate, not a copy.

The organiser sees to it that on the competition site, an official state veterinarian is present to issue the health certificates which are necessary for the transport of the horses to their destination abroad.

In case the OC has entrusted a forwarding agency, the latter is ready to assist regarding the required documents.

Furthermore, questions relating to health requirements for horses can be directed to the veterinary authorities in the country of origin or in Germany.

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The organiser sees to it that on the competition site, an official state veterinarian is present to issue the health certificates which are necessary for the transport of the horses to their destination abroad.

In case the OC has entrusted a forwarding agency, the latter is ready to assist regarding the required documents.

Furthermore, questions relating to health requirements for horses can be directed to the veterinary authorities in the country of origin or in Germany.



### **3.NATIONAL REQUIREMENTS**

In addition to the Rules and Regulations applicable as set out above the following national regulations apply:

- German Animal Welfare Act (Tierschutzgesetz):  
[www.gesetze-im-internet.de/bundesrecht/tierschg/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/tierschg/gesamt.pdf)
- German Law concerning Manufacture and Distribution of Medicines (Arzneimittelgesetz):  
[www.gesetze-im-internet.de/bundesrecht/amg\\_1976/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/amg_1976/gesamt.pdf)
- German Animal Health Act (Tiergesundheitsgesetz):  
[www.gesetze-im-internet.de/tiergesg/TierGesG.pdf](http://www.gesetze-im-internet.de/tiergesg/TierGesG.pdf)
- German Regulation for Animal-Welfare during Transport (Tierschutztransportverordnung):  
[www.gesetze-im-internet.de/bundesrecht/tierschtrv\\_2009/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/tierschtrv_2009/gesamt.pdf)
- German Regulation regarding Livestock Transport (Viehverkehrsverordnung):  
[www.gesetze-im-internet.de/bundesrecht/viehverkv\\_2007/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/viehverkv_2007/gesamt.pdf)
- etc.

### **4.PONIES**

FEI Veterinary Regulations, Chapter IX and Annex IX: For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.

### **5.INJURY SURVEILLANCE**

FEI Veterinary Regulations, Chapter VIII: Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post-mortem examination.

### **6.TRANSPORT OF HORSES**

Horses must be fit to travel and be transported in suitable vehicles. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

## **7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE**

### **7.1 PASSPORTS. FEI General Regulations, Art. 137**

**For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation.**

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

NB: Horses entered in CIMs in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (FEI General Regulations, Art. 137.2).

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex VI of the FEI Veterinary Regulations** and may not be allowed to compete.

**NB** for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

### **7.2 VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations, Art. 1003**

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

<b>VACCINATION</b>	<b>PROTOCOL</b>	<b>ELIGIBILITY TO ENTER VENUE</b>
<b>Primary Course</b>	1 <sup>st</sup> Vaccination: day 0 2 <sup>nd</sup> Vaccination: day 21-92	May compete 7 days after the 2 <sup>nd</sup> Vaccination
<b>First Booster</b>	Within 7 months of the 2 <sup>nd</sup> vaccination of the Primary Course	May compete for 6 months +21 days after the 2 <sup>nd</sup> vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
<b>Boosters</b>	<b>MINIMUM:</b> within one year of previous booster vaccination <b>IF COMPETING:</b> must be in the 6 months +21 days of the booster previous vaccination	Must have been vaccinated within 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these Veterinary Regulations. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory.

**7.3 EXAMINATION ON ARRIVAL. FEI Veterinary Regulations, Art. 1031**

On arrival at an Event venue, all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue. PRs must fulfil the Horse Health Requirements via the FEI HorseApp in advance of the event which will be checked at the Examination on Arrival.

**7.4 HORSE INSPECTIONS. FEI Veterinary Regulations, Art. 1034-1042**

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

**7.5 LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations, Art. 1048-1053 and Annex VIII**

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event. For Jumping that includes, but is not limited to, between rounds and before the Jump Off. For Endurance that includes, but is not limited to, pre-ride, during the ride and after the ride. Horses may be examined once or on multiple occasions during the Period of an Event. Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

**8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI Regulations, Chapter VII**

**8.1 SAMPLING. FEI Veterinary Regulations, Chapter VII**

All horses competing at FEI Events may be subject to sampling for the presence of Prohibited Substances in accordance with the Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to FEI Financial Charges for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

**8.2 ELECTIVE TESTING. FEI Veterinary Regulations, Art. 1058**

Elective Testing may be carried out prior to an Event to check for the presence of Prohibited Substances. Please refer to <https://inside.fei.org/fei/cleansport/horses> for information and details.

### **XIII. HUMAN ANTI-DOPING**

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in the FEIs' Anti-doping Rules for Human Athletes (ADRHA), Art. 22.3.

The ADRHA rules are published on the FEI's website at <http://inside.fei.org/content/anti-doping-rules>

### **XIV. ADDITIONAL INFORMATION**

#### **1. THE FEI POLICY FOR ENHANCED COMPETITION SAFETY DURING THE COVID-19 PANDEMIC**

The FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic ("Policy") <https://inside.fei.org/fei/covid-19/return-to-play/policy-tools> is mandatory and applies for any FEI Event taking place **as of 1 July 2020**. The Policy has been developed based on currently accepted best practices by the WHO and US Center for Disease Control (CDC) and will be continually reviewed and updated as more information becomes available. It is not intended to replace the applicable guidance and policies from domestic government and health authorities, but to supplement their recommendations with sport specific considerations.

The OC shall submit the risk assessment and mitigation plan (including name and contact details of the person in charge) to the FEI as an annex to the Event Schedule, **at the latest ten (10) working days before the event's deadline for Definite Entries.**

Events for which the FEI has not received the documented risk assessment and mitigation measures plan in accordance with Art. 2.1.g) of the Policy, **will be removed from the FEI calendar** in accordance with the FEI General Regulations, Art. 112.3.

#### **ASSUMPTION OF RISK / WAIVER OF LIABILITY**

In consideration of being allowed to participate in the Event and related activities, all Participants (as defined in the Policy) acknowledge, appreciate, and agree that:

1. Participation includes possible exposure to and illness from infectious diseases including but not limited to COVID-19. While particular rules and personal discipline may reduce this risk, the risk of serious illness and death does exist; and,
2. The Participants knowingly and freely assume all such risks, both known and unknown, even if arising from the negligence of the OC or others, and assume full responsibility for their participation; and,

3. The Participants willingly agree to comply with the stated and customary terms and conditions for participation as regards protection against infectious diseases. If, however, a Participant observes any unusual or significant hazard during their presence or participation, the Participant will remove themselves from participation and bring such to the attention of the nearest official immediately; and,
4. The Participants, for themselves and on behalf of their heirs, assigns, personal representatives and next of kin, HEREBY RELEASE AND HOLD HARMLESS THE OC AND THE FEI, their officers, officials, agents, and/or employees, other participants, sponsoring agencies, sponsors, advertisers, and if applicable, owners and lessors of premises used to conduct the event ("RELEASEES"), WITH RESPECT TO ANY AND ALL ILLNESS, DISABILITY, DEATH, or loss or damage to person or property, WHETHER ARISING FROM THE NEGLIGENCE OF RELEASEES OR OTHERWISE, to the fullest extent permitted by law.

The Participants confirm to have read this release of liability and assumption of risk agreement, fully understand its terms, and understand that they have given up substantial rights.

## **2. INSURANCES AND NATIONAL REQUIREMENTS**

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

### **2.1 ATHLETES, OWNERS AND SUPPORT PERSONNEL**

#### **2.1.1 Personal Accident and Health Insurance**

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending at/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

#### **2.1.2 Personal Property Insurance**

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

### **2.1.3 Press Equipment**

Press equipment and other items left in the Press workroom, Press lockers, the Press Tribune or anywhere on the showgrounds are left entirely at the owner's risk. The Organising Committee does not accept any responsibility for any loss or damage to such equipment or items. Members of the Press are advised not to leave any equipment or personal items unattended.

## **2.2 ATHLETES AND OWNERS**

### **2.2.1 Third Party Liability Insurance**

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

### **2.2.2 Additional Liability Information**

The organizer declines any liability for property or pecuniary damage which may happen to visitors, athletes, grooms and horse owners through slight negligence of the organizer, the organizer's delegates or assistants. The OC is liable in case of intent, gross negligence as well as in case of injury to life, body or health and in further cases he is liable for compelling legal liability acc. to the legal requirements. Furthermore before the first use of the event area, before the first training resp. before the start of the completion, each participant will have to make oneself familiar with the conditions of the event area. With the first ride on the event area the participant accepts the conditions of the event ground as according to the rules and to the contract and he/she refrains from liability against the organizer, except when the OC acts reckless or deliberately on injury to life, body or health.

### **2.2.3 Horse Insurance**

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

## **3. PROTESTS/APPEALS**

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent, as mentioned in the FEI General Regulations, Art. 161-162: <https://inside.fei.org/content/general-regs-statutes>

## **4. DISPUTES**

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

## **5. MODIFICATION TO SCHEDULE**

In exceptional circumstances, together with the Approval of the Chefs d'Equipe, host NF delegate, if any, and the Ground Jury, the OC may change the schedule in order to clarify any matters arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all Athletes and Officials as soon as possible and they must be reported to the FEI by the Foreign Judge.

## **6. ADDITIONAL INFORMATION FROM THE ORGANISER**

### **6.1 GERMAN SHOW RULES**

The OC acknowledges that para 1.4 LPO (German Show Rules) is binding for international events in Germany.

### **6.2 TIMETABLE**

The times stated under "VIII. TIMETABLE" are subject to alterations.

### **6.3 FEI-PASSPORTS**

Horses entered in CIMs (CDI1\*/CDI2\*/CDIYH/CDIAm/CDIU25/CDIJ/CDIY/CDICh/CDIP) in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2).

### **6.4 GERMAN ANIMAL WELFARE ACT**

According to paragraph 6 of the German Animal Welfare Act, trimming the vibrissae around eyes and muzzle as well as clipping or cutting the hairs inside the ears of horses are prohibited.

### **6.5. PRIZE MONEY – Athletes ACCOUNTING**

Usually, all participants receive their prize money by bank transfer. Therefore, the participant has to issue a corresponding invoice to the organizer:

EN GARDE Markting GmbH, Ellhornstr. 17, D-27628 Hagen im Bremischen  
eMail: [reuss@engarde.de](mailto:reuss@engarde.de)

The bank transfer will be made ONLY if this invoice has been received. On request of the participant, the organizer can write a corresponding counter-account of the incurred costs, otherwise this statement is considered as proof of expenses.

### **6.6. DATA PROTECTION BASIC REGULATION 2019**

With the entry declaration the participant agrees that the show organizers are permitted to save their data and uses photos and film footages made at the event of the participant for publications.

### **6.7 INFORMATION ON COVID19**

FEI: see Covid-19 Frequently Asked Questions (FAQs):

<https://inside.fei.org/fei/covid-19/faqs>

NF GER: see "Coronavirus: "Impact on Equestrian Sport" (Auswirkungen auf den Pferdesport): <https://www.pferd-aktuell.de/coronavirus>

### **6.8 HYGIENE MEASURES IN CONNECTION WITH THE EHV-1**

For all measures in place at the time of the Event, please refer to:

<https://inside.fei.org/fei/ehv-1>



### **6.9 STABLES REGULATIONS**

The following regulations must be obeyed:

- No emptying of feed troughs next to the drain
- Only empty clear water in the drain. It is NOT allowed to wash horse boots / feed troughs in the hall
- Keep the escape routes clear (no blocking by feeding stuff, saddle locker or similar)
- No riding through the stable ways
- The instructions of the stable manager have to be followed
- The horse boxes have to be locked with the mechanism provided
- Unload the horse dung ONLY at the provided places
- NO changes in the box arrangements without consulting the stable manager
- The removal of hay/straw/shavings has to be notified to the stable manager before removal
- Entering the stable area after 0:00 hrs has to be announced to the responsible security staff
- The riders/grooms are responsible for the cleanliness in front of the respective boxes
- Electrical connections for p.e. refrigerators, radios, massage mats etc are only permitted in the special boxes provided
- The laying of extension cables through the stable area is prohibited
- Smoking and open fires are strictly prohibited in the entire showground and stables area.

### **Age of Athletes and Horses according to the Event's Category:**

<b>Event's Category</b>	<b>Age of Athletes</b>	<b>Age of Horses</b>
<b>Grand Prix/Grand Prix Special/ Grand Prix Freestyle/ Intermediate II/Intermediate A/ Intermediate B</b>	As of 16 <sup>th</sup> year	Min 8 y.o.
<b>Prix St. Georges/Intermediate I/ Intermediate I Freestyle</b>	As of 16 <sup>th</sup> year	Min. 7 y.o.
<b>CH-Y/CDIY/CDIOY</b>	As of 16 <sup>th</sup> year to end 21 <sup>st</sup> year	Min. 7 y.o.
<b>CH-J/CDIJ/CDIOJ</b>	As of 14 <sup>th</sup> year to end 18 <sup>th</sup> year	Min. 6 y.o.
<b>CH-P/CDIP/CDIOP</b>	As of 12 <sup>th</sup> year to end 16 <sup>th</sup> year	Min. 6 y.o.
<b>CH-Ch/CDICH/CDIOCh</b>	As of 12 <sup>th</sup> year to end 14 <sup>th</sup> year	Min. 6 y.o.
<b>CH-U25/CDIU25/CDIOU25</b>	As of 16 <sup>th</sup> year to end 25 <sup>th</sup> year	Min. 8 y.o.
<b>CDIAm</b>	As of 26 <sup>th</sup> year	Min. 7 y.o. Medium tour Min. 8 y.o.
<b>CDIYH</b>	As of 16 <sup>th</sup> year	Min. 5 y.o. – Max. 7 y.o.
<b>CH-M-YH-D</b>	As of 16 <sup>th</sup> year	5 y.o. / 6 y.o. / 7 y.o.



**DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS:**

The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.

**Distribution of Prizes and Indemnities**

All prize money and all prizes in kind rewarded instead of prize money as well as reimbursements (e. g. transport charges, travelling expenses) will be distributed acc. to FEI-RG Art. 127/128 following the last competition at the latest. Settlement will be done per athlete. Depending on the agreement with the horse owner, each athlete binds himself to pass on to the horse owners the prize money or prizes in kind rewarded instead of prize money. The organizer is allowed to deduct possibly outstanding debts of the athlete. Acc. to § 50a EstG this also applies to foreign horse owners. Taxes are due on prize money as well as on prizes given in kind instead of prize money and on reimbursements. As a rule, the deduction (based on the amount received per day) is 0 % on amounts up to and including 250 EUR, 15 % plus solidarity surcharge (currently 0.82 % on the prize money or 5.5 % on the amount of tax deduction) on amounts above 250 EUR. Travelling expenses being taken over or reimbursed are only regarded as revenues if they exceed the actual costs and the reimbursement for additional meal allowances acc. to § 4 Abs. 5 Satz 1 Nr. 5 EstG. The tax deduction has to be certified on demand. Those foreign athletes being exempted from tax deduction are kindly asked to submit an exemption certificate either with the entry or on the first show day at the latest. Every athlete himself is responsible for the correctness of the details he submits. If Athletes have to be placed equally, the money value of possible prizes in kind (e. g. a car) is divided accordingly.

**IMPORTANT**

**The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations, Art. 127-128)**

The value of the 1<sup>st</sup> prize must not exceed 1/3 of the total prize money announced for the competition. Distribution of prize money: distributed to 25 % of participants. If there are between 5 and 19 athletes in the competition, min 5 prizes must be distributed.

If there are 4 or less athletes in the competition, the table below applies.

Number of Starters	1	2	3	4	From 5 and above
1 <sup>st</sup>	33%	33%	33%	33%	All the prize money scheduled must be distributed among all placed athletes.
2 <sup>nd</sup>		25%	25%	25%	
3 <sup>rd</sup>			20%	20%	
4 <sup>th</sup>				15%	
Total distributed	33%	58%	78%	93%	

The amount to be given to each athlete must be stated in the schedule.

## **XV. ANNEXES**

### **1. FEI ENTRY SYSTEM**

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

**FEI ID<sup>1</sup>:** 10097053

Name\*: Reuss

First Name\*: Conny

E-Mail\*: [reuss@engarde.de](mailto:reuss@engarde.de)

Access Rights\*: ☒ Admin<sup>2</sup> ☐ Consult<sup>3</sup>

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**FEI ID<sup>1</sup>:** 10175009

Name\*: Cron

First Name\*: Mario

E-Mail\*: [mc@hippodata.net](mailto:mc@hippodata.net)

Access Rights\*: ☒ Admin<sup>2</sup> ☐ Consult<sup>3</sup>

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<sup>1</sup>) If already have an FEI user account.

<sup>2</sup>) Provide you the required access to manage entries and substitutions and download entries/lists.

<sup>3</sup>) You are just able to consult and download the entries/lists.

\*) Mandatory Fields

## **2. RESULTS**

In order to proceed with the results publication and for qualification purposes the FEI requires results to be uploaded directly on the FEI Database within two days after the conclusion of the event.

All relevant information, file format and tutorial can be found on this page:  
<https://inside.fei.org/fei/your-role/it-services/results/dressage-results-forms>

If you or your provider are unable to produce the required files, results will be accepted by e-mail to [dressageresults@fei.org](mailto:dressageresults@fei.org), in the proper XML format immediately after the event.

Please refer to compulsory format for CDIs; the file can be downloaded using the following link: <https://inside.fei.org/fei/your-role/it-services/xml-format>

All results must include FEI Passport Registration number of horses and FEI ID number of Athletes.

Please note that as per the FEI Regulations, Art. 109.6: OCs of International Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within two (2) days following the Event for all disciplines managed by an online entry system and five (5) days for all other discipline(s), unless otherwise specified for qualification and ranking reasons as communicated by the FEI.

Failure from organisers of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.