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### **III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE**

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

The Long version of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: <http://inside.fei.org/>

## **IV. GENERAL INFORMATION**

### **1. ORGANISER**

Name: Volker Wulff - EN GARDE Marketing  
Address: Ellhornstraße 17, 27628 Uthlede, Germany  
Telephone: +49 4296 748740  
Fax: +49 4296 74874 44  
Email: info@engarde.de  
Website: www.engarde.de

#### Contact Details Show Ground:

Address: Messe Allee 1, 04356 Leipzig, Germany

Telephone: +49 341 4145 4042

GPS Coordinates: Latitude: 51.39631 / Longitude: 12.40302

Accessibility details (directions by road, nearest airport / train station):

arrival by car: follow the signposts in and around Leipzig. Leipzig Exhibition Centre ("Messegelände") - entrance "North 1"

arrival by train: main station Leipzig

arrival by plain: airport Leipzig

see also: <http://service.leipziger-messe.de/service-travel.html>

### **2. ORGANISING COMMITTEE**

Honorary President: ./.  
President of the Event: Volker Wulff  
Show Secretary: Cornelia Reuß  
Press Officer: Kirsten Maier

### **3. EVENT DIRECTOR**

Name: Volker Wulff  
Address: Ellhornstraße 17, 27628 Uthlede, Germany  
Telephone: +49 4296 748740  
Mobile:  
Fax: +49 4296 7487444  
Email: info@engarde.de

## V. OFFICIALS

<p><b>* Compulsory</b></p> <p><b>* Event ID:</b>  <b>The Event code can be found in the FEI Database under the Event details in any category on the top right corner.</b>  <b>In case there are several categories and officials are not the same, please complete an additional chart per category.</b></p>								
Ref.	Panel	Competition	Function	FEI ID	Name	NF	Level	Email/mobile *compulsory
<b>1</b>	Ground Jury		Ground Jury President	10050130	Jochen Schilffarth	GER	4	<a href="mailto:jochen.schilli@t-online.de">jochen.schilli@t-online.de</a> +49 173 3826834
			Ground Jury Member	10101841	Monika Hanelt	BEL	3	
			Ground Jury Member	10053604	Helma Schwarzmann	GER	4	
			Ground Jury Member					
<b>2</b>	Foreign Judge		Foreign Judge	10052946	Doris Knotter	AUT	4	
<b>3</b>	Technical Delegate		Technical Delegate (for Championships only)					
<b>4</b>	Chief Steward		Chief Steward	10052491	Sylvia Gern	GER	3	*gern@kita-dornach.de
<b>5</b>	Assistant Stewards		Assistant Steward	10052998	Melanie Weber	GER	3	
			Assistant Steward					
			Assistant Steward					
			Assistant Steward					
<b>6</b>	FEI Veterinary Delegate		FEI Veterinary Delegate	10051357	Rüdiger Brems	GER	3	<a href="mailto:info@horsesdoc.de">info@horsesdoc.de</a> +491707723277
<b>7</b>	FEI Veterinary Delegate or Veterinary Commission		Veterinary Commission President	10075963	Sean MILLER	RSA	3	
			Assistant FEI Delegate					
			Assistant FEI Delegate					
<b>8</b>	Veterinary Service Manager (VSM) Treating Veterinarian (VR Art 1103/1105)		Veterinary Service Manager	10052201	Michael Köhler	GER		<a href="mailto:webmaster@koehler-michael.de">webmaster@koehler-michael.de</a> +49172-3016702
			FEI Permitted Treating Veterinarian (one for every 200 horses)	10092901	Mathias Mütze	GER		<a href="mailto:Dr.muetze.roentgen@t-online.de">Dr.muetze.roentgen@t-online.de</a> +491716008649
<b>9</b>	Medical Doctor <sup>9</sup>				First Responder Deutschland			phone: +49 151 155 624 14 (room 330 - Gate 1.5)
<b>10</b>	Farrier				Normen Eggeling	GER		+49 173-8216882

<b>11</b>	NF Delegate		NF Delegate (if applicable)		Jochen Schilffarth	GER		
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\* Please note that the schedule has been approved under the provision that all appointed Officials have successfully passed the on-line FEI Competency Evaluation Test.

## VI. INVITATIONS

### 1. GENERAL

#### **CVIs/CVIO and Championships – Article 701.9**

##### **CVI-Masterclass (WCup Qualifier for FEI Vaulting World Cup Final 2024) Female:**

The best 8 female vaulters from FEI ranking list valid at closing date. If one athlete withdraw the next best athlete moves up, but only till ranking place 15 from the FEI ranking list valid at closing date

##### **CVI-Masterclass (WCup Qualifier for FEI Vaulting World Cup Final 2024) Male:**

The best 8 male vaulters from FEI ranking list valid at closing date. If one athlete withdraw the next best athlete moves up, but only till ranking place 15 from the FEI ranking list valid at closing date

##### **CVI-Masterclass (WCup Qualifier for FEI Vaulting World Cup Final 2024) Pas de deux:**

The best 4 Pas de deux from FEI ranking list valid at closing date. If one Pas de deux withdraw the next best pas de deux moves up, but only till ranking place 10 from the FEI ranking list valid at closing date

**The OC can grant Wild Cards to additional Individuals and pas de deux which are qualified for CVI3\***

**Athletes are invited by the Organiser through their National Federation**

## VII. ENTRIES

**All Athletes & Horses participating in any International competition must be registered with the FEI.**

Athletes wishing to compete in an International Event must be provided with a confirmation signed by their NF. (Athletes must be entered for International competitions by their NF). Organising Committees may not accept any other entries.

##### **IMPORTANT - Entry forms must include the following information on:**

**Horse:** • name • date of birth • breed • country of birth • stud-book initials

• (FEI) Passport number/FEI ID • colour • sex • name(s) of owner(s)

**Athlete:** • name • gender • date of birth • FEI ID number

### 1. ENTRY DATES AND ENTRY FEES

#### **Deadlines for Entries**

Entries have to be in accordance with article 705 & 707 of the FEI Vaulting Rules.

#### **Deadlines for Entries:**

<b>Nominated entries:</b> (For Championships and Games only)	
<b>Definite entries:</b>	02/01/2023
<b>Last date for substitutions:</b> (one hour prior the Horse Inspection)	20/01/2023

Entry fee per Individual vaulter:	€ 50,00 incl. 7%VAT
Entry fee per Pas-de-Deux:	€ 50,00 incl. 7% VAT
Entry fee per Squad :	
Stabling fee per horse:	€ 100,00 incl. 19% VAT
Details entry procedure fee / Payment:	Payment on site in the show office
<p>All participants receive their prize money by bank transfer. Therefore the participant has to issue a corresponding invoice to the organizer:  <b>EN GARDE Marketing GmbH, Ellhornstr. 17, D-27628 Hagen im Bremischen</b>  <b>eMail: <a href="mailto:reuss@engarde.de">reuss@engarde.de</a></b>  <b>The bank transfer will be made ONLY if this invoice has been received incl. of the following items: horse name, FEI number of the horse, name, address and taxnumber of the horse owner, invoice number and bank details</b></p>	

## 2. NO-SHOWS/LATE WITHDRAWALS:

**NB:** In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

### Refund procedure:

The amount to be charged: 150 EUR per horse (CVI)

## 3. ADDITIONAL FEES/CHARGES BY ORGANISING COMMITTEE:

All additional fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved schedule can be charged by the OC.

EADCMP Fee:                      Included in entry fee       Not included in entry fee

Lower Level Events (CIMs)                      CHF 18 per horse per event  
 (For definition of CIMs see Appendix E of the FEI General Regulations)  
 Higher Level Events                              CHF 25 per horse per event  
 (All other events not defined as CIMs)

Electricity (upon request):      € 80,00  
 Manure disposal                      € 40,00  
 Hay    € 10,00 per bale  
 Straw    first bedding free, then € 10,00 per bale  
 Shavings    first bedding free, then € 10,00 per bale  
 Parking fee car with trailer or car (without electricity): directly to buy by the Leipziger  
 Messe –about 35 EUR per day  
 Tackbox:    € 300,00 per Box  
 Hotel Globana:                                      € 106,00 (incl. breakfast) for double room per night/ €78,00  
 (incl. breakfast) for single room per night

Lorry/Caravan:  
 Power supply:      provided by the OC       Not provided by the OC       Price: € 80,00  
 Water supply:      provided by the OC       Not provided by the OC       Price: € 0,00  
 Sanitary facilities: provided by the OC       Not provided by the OC       Price: € 0,00  
 Catering facilities: provided by the OC       Not provided by the OC       Price: € 0,00



**All aforementioned amounts are including VAT**

VAT number of the Organiser	DE151408961
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**VIII. TIMETABLE** (to be provided per category/level if multiple events)

	Day	Date	Time
• Opening of stables			
1 <sup>st</sup> Horse Inspection: <i>All horses taking part at this event must be present during the first horse inspection, unless unable to do so due to "force majeure" -</i>  <i>Before the first Competition or official training whichever is the earliest (and in principle not more than 24 hours before either of them) - Article 722 of the FEI Vaulting Rules.</i>	Friday	20/01/2023	08:00-09:00 hrs
• Chef d'Equipes Meeting (CVIO & Championships)			

**TYPE OF COMPETITIONS**

Please specify the types of competitions schedule:

- Squad Competitions
- Individual Competitions
- Pas-de-Deux Competitions

**IX. COMPETITION DETAIL**

**Competitions must not start before 8:00 and should not finish after 23:00, unless prior approval is granted by the FEI.**

Competitions CVI Female:	Day	Date	Time	Art	Prize Money	
• Declaration of Starters	Friday, 20/01/2023 09:15 hrs					
• Competition 28 - Individual female - first round	Friday	20/01/23	12:00 hrs	Technical Test		
• Competition 28 - Individual female - second round	Saturday	21/01/23	18:40 hrs	Free test	€ 2.000,00	
• Total Prize Money	€ 2.000					
• Breakdown of prize money	1st	2nd	3rd	4th	5th	6 <sup>th</sup> -8 <sup>th</sup> place
	€ 500	€ 440	€ 330	€ 220	€ 180	€ 110
• Prizes in Kind						

Competitions CVI Male:	Day	Date	Time	Art	Prize Money	
• Declaration of Starters	Friday, 20/01/2023 09:15 hrs					
• Competition 29 - Individual female - first round	Friday	20/01/23	12:35 hrs	Technical Test		
• Competition 29 - Individual female - second round	Saturday	21/01/23	19:10 hrs	Free test	€ 2.000,00	
• Total Prize Money	€ 2.000					
	€ 500	€ 440	€ 330	€ 220	€ 180	€ 110
• Prizes in Kind						

Competitions CVI Pas de Deux:	Day	Date	Time	Art	Prize Money
• Declaration of Starters	Friday, 20/01/2023 09:15 hrs				
• Competition 30 – Pas-de-Deux - first round	Friday	20/01/23	13:10 hrs	Free test	
• Competition 30 – Pas-de-Deux - second round	Saturday	21/01/23	19:45 hrs	Free test	€ 2.000,00
• Total Prize Money	€ 2.000				
• Breakdown of prize money	1st	2nd	3rd	4th	
	€ 700	€ 550	€ 430	€ 320	
• Prizes in Kind					

**Applicable government tax to be deducted from Prize Money (see also p. 25):** %

**Distribution of Prizes and Indemnities**

All prize money and all prizes in kind rewarded instead of prize money as well as reimbursements (e. g. transport charges, travelling expenses) will be distributed acc. to FEI-RG Art. 127/128 following the last competition at the latest. The scheduled prizes are gross amounts. Settlement will be done per athlete. Depending on the agreement with the horse owner, each athlete binds himself to pass on to the horse owners the prize money or prizes in kind rewarded instead of prize money. The organizer is allowed to deduct possibly outstanding debts of the athlete. Acc. to § 50a EstG this also applies to foreign horse owners. After having deducted the VAT from the prize money or prizes in kind rewarded instead of prize money, as a rule the following income tax will be due: no taxes up to 250 EUR, 15 % exceeding 250 EUR (in force as of 01.01.2009); plus solidarity fee (at present 5.5 %) of the income amount. Travelling expenses being taken over or reimbursed are only regarded as revenues if they exceed the actual costs and the reimbursement for additional meal allowances acc. to § 4 Abs. 5 Satz 1 Nr. 5 EstG. The tax deduction has to be certified on demand. Those foreign athletes being exempted from tax deduction are kindly asked to submit an exemption certificate either with the entry or on the first show day at the latest. Every athlete himself is responsible for the correctness of the details he submits.

If Athletes have to be placed equally, the money value of possible prizes in kind (e. g. a car) is divided accordingly.

**GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS**

Leading athlete award –	./.
Best foreign athlete -	./.
Best home athlete –	./.
Team awards –	./.

**PRIZE - CLASSIFICATION**

./.

**X. FACILITIES OFFERED**

**1. ATHLETES**

**Accommodation**

Hotel: Globana Hotel

Address: Frankfurter Str. 4, 04435 Leipzig

Telephone:

At the expense of: The Organiser  or Athletes

Accommodated (bed and breakfast) from 19/01/2023 to 22/01/2023

Accommodation for the CVI Individual-competitors (1 double room) at the cost of the OC for 3 nights. Further nights and further rooms have to be paid directly in the hotel.

These conditions can only be granted, if the reservation has been sent to En Garde together with the entries. For further inquiry please call: +49.4296-74874 2

**Pas de deux (1 double & 1 single) at the cost of the OC for 3 nights.**

### **Meals**

At the expense of: The Organiser  or Athletes

Meals provided from 19/01/2023 to 22/01/2023 .

## **2. GROOMS**

### **Accommodation**

Requests for accommodation must be sent with entries.

Accommodation will be at the cost of: Organiser  Athletes

from to .

### **Meals**

At the expense of: The Organiser  or Athletes

Meals provided from 19/01/2023 to 22/01/2023 .

**NB.** If applicable, Organiser must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.

## **XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL CONDITIONS**

### **1. DRAW**

Time, date and location: 09:15 hrs, 20/01/2023 warm up arena

### **2. COMPETITION ARENA(S)**

Dimensions: 70x35m / Ø 25m

Type of Footing : sand

### **3. PRACTICE ARENA(S)**

Dimensions: 40x20m / (hall 1) and 70x35m / Ø 25m: (hall 3)

Type of Footing : sand

### **4. STABLES**

Size of boxes 3 m x 3 m (at least 3m x 3m) an adequate number of stables must be at least 4m x 3m to accommodate the larger Horses.

### **5. SCORING/TIMING PROVIDER**

Will you use a FEI Certified Service Provider to manage the scoring and timing at your Event? The list of certified Service Providers is available here:

<https://inside.fei.org/fei/your-role/it-services/it-providers/list>.

No

Name of the Company: Hippo Data

Contact person at Event

Name: Jens Feth

FEI ID number: 10081662

Contact email: jf@hippodata.net

## 6. OTHER TECHNOLOGY/SERVICE PROVIDER(S)

Will you use other technology/service provider(s) at your Event?  
(i.e.: Accreditations, Stable Management, Camera system, Sensors, etc...)

No

## 7. PRIZE GIVING CEREMONY

The number of athletes required to present themselves for the prize-giving ceremony of each competition is 3.

## 8. ADVERTISING ON ATHLETES AND HORSES

Authorised

Not authorised

The Chief Steward will check that the advertising on athletes and horses complies with these Articles.

## 9. TICKETING

Are you selling ticket for spectator to attend your event: Yes  No

Name of your ticketing provider:

Ticketgalerie

Web address to buy ticket:

www.ticketgalerie.de

## 10. BETTING

Betting will be authorised by the Organiser: Yes  No

## 11. TRANSPORT REIMBURSEMENT HORSES/PONIES

Transport expenses to be paid by:

The Organiser  at \_\_\_\_\_ per km.

The Athlete

## 12. WELCOME

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.

## 13. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOW GROUNDS

Walking distance  10km

Organiser Shuttle Service

Public Transport  to be paid by the Organiser  / the Athlete

If paid by Athlete approximate cost per round trip: € 15

## 14. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS

Entry right to the stable area according to FEI Veterinary Regulations Articles 1008-1009

NUMBER OF ACCREDITED PERSONS:

Athlete: 1  
Partner/Longeur: 1  
Groom: 1  
Horse Owner: 2 two (2) accreditations per horse acc. to FEI-Passport

## 15. LORRY / CARAVAN FACILITIES

Lorry or caravan can be parked close to the stables: Yes  No

Parking Fee for horse trailer and/or cars can be bought directly by the Leipziger Messe

## 16. SUSTAINABILITY

Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here: "<http://inside.fei.org/fei/your-role/organisers/handbook>"

## XII. VETERINARY MATTERS

### 1. CUSTOMS FORMALITIES

Name: Johannsmann Transport Service GmbH  
Address: Hagenort 6, D-33803 Steinhagen  
Telephone: +49-5204-890111  
Email: info@johannsmann-pferdetransporte.de  
Opening hours: will be published in the show office

### 2. HEALTH REQUIREMENTS

#### GENERAL

In accordance with the FEI Code of Conduct for the Welfare of the Horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

#### ENTRY OF HORSES

Required health tests and vaccinations:  
Quarantine period:  
Specimen Import Licence applied:

### 3. NATIONAL REQUIREMENTS

### 4. PONIES

Ponies must be in compliance with the Veterinary Regulations Chapter IX to be eligible to compete in pony events.

## 5. INJURY SURVEILLANCE

FEI Veterinary Regulations, Chapter VIII: Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

## 6. TRANSPORT OF HORSES

Horses must be fit to travel and be transported in suitable vehicles. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

## 7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE

### 7.1. PASSPORTS. FEI General Regulations, Art. 137

**For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation**

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

NB: Horses entered in CIMS in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (FEI General Regulations, Art. 137.2).

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex VI of the FEI Veterinary Regulations** and may not be allowed to compete.

**NB** for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

### 7.2 VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations, Art. 1003

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations.

All FEI registered Horses intending to compete at FEI Events (including CIMS) must be vaccinated against Equine Influenza in accordance with these Veterinary Regulations. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory.

The requirement for Horses to have been vaccinated 6 months and 21 days before arriving at an FEI event has been suspended until 1 April 2022. Horses must however be vaccinated to comply with the minimum equine influenza booster requirements.

### 7.3 EXAMINATION ON ARRIVAL. FEI Veterinary Regulations, Art. 1029

On arrival at an Event venue, all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue. PRs must fulfil the Horse Health Requirements via the FEI HorseApp in advance of the event which will be checked at the Examination on Arrival.

#### **7.4. HORSE INSPECTIONS. FEI Veterinary Regulations, Art. 1032-1040**

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

#### **7.5. LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations, Art. 1046-1051 and Annex VIII**

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event. For Jumping that includes, but is not limited to, between rounds and before the Jump Off. For Endurance that includes, but is not limited to, pre-ride, during the ride and after the ride. Horses may be examined once or on multiple occasions during the Period of an Event. Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

### **8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI Regulations, Chapter VII**

#### **8.1. SAMPLING. FEI VETERINARY REGULATIONS, Chapter VII**

All horses competing at FEI Events may be subject to sampling for the presence of Prohibited Substances in accordance with the Anti-Doping and Controlled Medication Regulations (EADCMPs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to FEI Financial Charges for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

#### **8.2. ELECTIVE TESTING. FEI VETERINARY REGULATIONS ARTICLE 1058**

Elective Testing may be carried out prior to an Event to check for the presence of Prohibited Substances. Please refer to <https://inside.fei.org/fei/cleansport/horses> for information and details.

### **XIII. HUMAN ANTI-DOPING**

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEIs' Anti-doping Rules for Human Athletes (ADRHA).

The ADRHA rules are published on the FEI's website at <http://inside.fei.org/content/anti-doping-rules>

### **XIV. ADDITIONAL INFORMATION**

## **1. INSURANCES AND NATIONAL REQUIREMENTS**

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

### **1.1. ATHLETES, OWNERS AND SUPPORT PERSONNEL**

#### **1.1.1. Personal Accident and Health Insurance**

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending at/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

#### **1.1.2. Personal Property Insurance**

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

#### **1.1.3. Press Equipment**

Press equipment and other items left in the Press workroom, Press lockers, the Press Tribune or anywhere on the showgrounds are left entirely at the owner's risk. The Organising Committee does not accept any responsibility for any loss or damage to such equipment or items. Members of the Press are advised not to leave any equipment or personal items unattended.

### **1.2. ATHLETES, OWNERS AND SUPPORT PERSONNEL**

#### **1.2.1 Third Party Liability Insurance**

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

#### **1.2.2 Additional Liability Information**



Furthermore before the first use of the event area, before the first training resp. before the start of the completion, each participant will have to make oneself familiar with the conditions of the event area. With the first ride on the event area the participant accepts the conditions of the event ground as according to the rules and to the contract and he/she refrains from liability against the organizer, except when the OC acts reckless or deliberately on injury to life, body or health.

### **1.2.3 Horse Insurance**

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

Square for OC's to include reference to National Laws when necessary

## **2 PROTESTS/APPEALS**

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

Protest and appeal forms are available on the FEI website.

Protests: <https://inside.fei.org/content/general-regs-statutes>.

Appeals: <http://inside.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf>

## **3 DISPUTES**

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

## **4 MODIFICATION TO SCHEDULE**

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Foreign Judge.

## 5 ADDITIONAL INFORMATION FROM THE ORGANISER

### 5.1 GERMAN SHOW RULES

The OC acknowledges that para 1.4 LPO (German Show Rules) is binding for international events in Germany.

### 5.2 TIMETABLE

The times stated under "VIII. TIMETABLE" are subject to alterations.

### 5.3 GERMAN ANIMAL WELFARE ACT

According to paragraph 6 of the German Animal Welfare Act, trimming the vibrissae around eyes and muzzle as well as clipping or cutting the hairs inside the ears of horses are prohibited.

### 5.4 DOGS

Please note, that dogs are not permitted on the Leipzig Fair Ground, including the arena, the exhibition area, the stable and warm-up area and all other places that are used by the OC.

### 5.5. PRIZE MONEY – Vaulters ACCOUNTING

All participants receive their prize money by bank transfer. Therefore the participant has to issue a corresponding invoice to the organizer:

**EN GARDE Marketing GmbH, Ellhornstr. 17, D-27628 Hagen im Bremischen, eMail: [reuss@engarde.de](mailto:reuss@engarde.de)**

**The bank transfer will be made ONLY if this invoice has been received incl. of the following items: horse name, FEI number of the horse, name, address and taxnumber of the horse owner, invoice number and bank details**

On request of the participant, the organizer can write a corresponding counter-account of the incurred costs, otherwise this statement is considered as proof of expenses.

### 5.6. DATA PROTECTION BASIC REGULATION 2019

With the entry declaration the participant agrees that the show organizers are permitted to save their data and uses photos and film footages made at the event

### 5.7 INFORMATION ON COVID19

FEI: see Covid-19 Frequently Asked Questions (FAQs): <https://inside.fei.org/fei/covid-19/faqs>

NF GER: see "Coronavirus: "Impact on Equestrian Sport" (Auswirkungen auf den Pferdesport):

<https://www.pferd-aktuell.de/coronavirus>

### 5.8 HYGIENE MEASURES IN CONNECTION WITH THE EHV-1

For all measures in place at the time of the Event, please refer to:

<https://inside.fei.org/fei/ehv-1>.

etc.

### 5.9 Stables Regulations

The following regulations must be obeyed:

- No emptying of feed troughs next to the drain
- Only empty clear water in the drain. It is NOT allowed to wash horse boots / feed troughs in the hall
- Keep the escape routes clear (no blocking by feeding stuff, saddle locker or similar - No riding through the stable ways
- The instructions of the stable manager have to be followed
- The horse boxes have to be locked with the mechanism provided
- Unload the horse dung ONLY at the provided places
- NO changes in the box arrangements without consulting the stable manager
- The removal of hay/straw/shavings has to be notified to the stable manager before removal
- Entering the stable area after 0:00 hrs has to be announced to the responsible security staff
- The riders/grooms are responsible for the cleanliness in front of the respective boxes
- Electrical connections for p.e. refrigerators, radios, massage mats etc are only permitted in the special boxes provided
- The laying of extension cables through the stable area is prohibited
- Smoking and open fires are strictly prohibited in the entire showground and stables area

**Age of Athletes and Horses according to the Event's Category  
Article 702 & 717:**

<b>Senior Classes</b>	<b>Minimum Age for Vaulters</b>
Individual Competition	From 16
Pas-de-Deux Competition	From 16
Squad Competition	No limit
<b>Young Vaulters</b>	<b>Minimum/Maximum Age for Vaulters</b>
Individual Competition	16 - 21
<b>Junior Classes</b>	<b>Minimum/Maximum Age for Vaulters</b>
Individual Competition	14 - 18
Pas-de-Deux Competition	14 - 18
Squad Competition	Until 18
<b>Children Classes</b>	<b>Minimum/Maximum Age for Vaulters</b>
Individual Competition	12 - 14

<b>Horses</b>	<b>Minimum Age</b>
All Classes	7 years old or over

**6 PRIZE MONEY DISTRIBUTION (See Art. 127, 128)**

**IMPORTANT**

**The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127, 128)**

The value of the 1<sup>st</sup> prize must not exceed 1/3 of the total prize money distributed for the competition. The minimum number of prizes offered for each competition must be allocated on the basis of one prize for every commenced four Athletes, with a minimum of five prizes.

**DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS**

Full details of any deductions from prize money should be outlined in the schedule. This includes government taxes. If it is necessary for OCs to deduct such taxes, they should provide participants with an official form indicating the amount of tax deducted upon application.

**The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.**

## **XV. ANNEXES**

### **1. RESULTS**

In order to proceed with the results publication and for qualification purposes the FEI requires results to be sent in immediately after the conclusion of the event.

Results are to be sent by e-mail to [Laetitia.Gillieron@fei.org](mailto:Laetitia.Gillieron@fei.org) in the proper Excel file immediately after the event. The file can be downloaded using the following link:

<https://inside.fei.org/fei/your-role/it-services/results/vaulting-results-forms>

**All results must include FEI Passport Registration number of horses and FEI ID numbers of Athletes.**

Please note that as per Art. 109.6 (GR): OCs of International Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within five (5) days following the Event, unless otherwise specified for qualification and ranking reasons as communicated by the FEI. Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation. The FEI may request a copy of the official PDF result signed by the relevant Officials at the Event.