

## **I. DENOMINATION OF THE EVENT**

**Venue :** Leipzig  
**Dates :** 18/01/2024 - 21/01/2024 **NF:** Germany

**Indoor:**

**CAI-W (Leg)**   
**CAI-W Final**

## **II. GENERAL CONDITIONS**

- FEI Statutes, 24<sup>th</sup> edition, effective 21<sup>st</sup> November 2023.
- FEI General Regulations, 24<sup>th</sup> edition, 1<sup>st</sup> January 2020, updates effective 1<sup>st</sup> January 2024.
- FEI Veterinary Regulations, 15<sup>th</sup> edition, effective 1<sup>st</sup> January 2023, updates effective 1<sup>st</sup> January 2024.
- **FEI Driving and Para Driving Rules, 12<sup>th</sup> edition, effective 1<sup>st</sup> January 2022, updates effective 1st January 2024.**
- **The FEI World Cup™ Driving Rules – Season 2023/2024.**
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 3<sup>rd</sup> Edition, effective 1<sup>st</sup> January 2021.
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon the 2021 WADA Code, effective 1<sup>st</sup> January 2021.
- All subsequent published revisions, the provisions of which will take precedence.

**THE ANNEXE(S) IS/ARE PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST**

Approved by the FEI, Lausanne, on 29.11.2023



Signature:  
Manuel Bandeira de Mello  
FEI Director Driving & Para Driving

**NB: No modifications to the approved Schedule will be accepted less than two weeks prior to the event.**

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**FEI APPROVED SCHEDULE**  
**FEI DRIVING WORLD CUP™ 2023/2024**  
**CAI-W Leipzig (GER) 18-21.01.2024**

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### **III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE**

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

The Long version of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: <http://inside.fei.org/>.

## **IV. GENERAL INFORMATION**

### **1. ORGANISER**

Name: Landesverband Pferdesport Sachsen e.V.  
Address: Käthe-Kollwitz-Platz 2, D-01468 Moritzburg  
In cooperation with: EN GARDE Marketing GmbH, Ellhornstraße 17, D-27628 Hagen i. Bremischen  
Telephone: +49 4296 748740  
Fax: +49 4296 7487444  
Email: info@engarde.de  
Website: www.engarde.de

#### Contact Details Show Ground:

Address: Leipziger Messe, Messe-Allee 1, D-04356 Leipzig  
Telephone: +49 341 4145 4042  
GPS Coordinates: Latitude: 51.39631, Longitude: 12.40302

#### Accessibility details:

Arrival by road: A14 - exit Leipzig Mitte and follow signs Leipzig Exhibition Centre (Messe) - entry Süd 1 (<http://service.leipziger-messe.de/service-travel.html>)

Arrival by train: Leipzig main station

Arrival by plane: Leipzig airport

### **2. ORGANISING COMMITTEE**

Honorary President: ./.  
President of the Event: Volker Wulff  
Show Secretary: Conny Reuss  
Press Officer: Kirsten Maier

### **3. EVENT DIRECTOR**

Name: Volker Wulff  
Address: Ellhornstraße 17, D-27628 Hagen im Bremischen  
Telephone: +49 4296 748740  
Fax: +49 4296 7487444  
Email: info@engarde.de

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**V. OFFICIALS**

Ref.	Panel	Function	FEI ID	Name	NF	Level	Email/Mobile
1	Ground Jury	Ground Jury President	10005976	Mark Wentein	BEL	4	<a href="mailto:wentein@hippo.be">wentein@hippo.be</a> +32.475.68563
		Ground Jury Member	10106541	Ekkehard Freiberg	GER	3	Ekkehard.Freiberg@freenet.de +49.177.7404918
		Ground Jury Member	10052861	Hillar Talts	EST	3	hillar.talts@parkuur.ee + 372 50 66745
2	Foreign Judge	Foreign Judge		N/A			
3	Technical Delegate	Technical Delegate		N/A			
4	Assistant Technical Delegate	Assistant Technical Delegate		N/A			
5	Course Designer	Course Designer	10052794	Jeroen Houterman	NED	4	houtermanklessens@hetnet.nl +31650244615
6	Assistant Course Designer	Assistant Course Designer	10211028	Javier Perez Maqueda	ESP	3	jp.avj@hotmail.com
		Assistant Course Designer		Robert Kühn	GER	Nat.	
7	Chief Steward	Chief Steward	10050803	Martin Röske	GER	4	martin.roeske@web.de + 49 173 5609999
8	Assistant Stewards	Assistant Steward	10106196	Blanca Trojancova	CZE	4	btrojancova@seznam.cz
		Assistant Steward	10052995	Wilfried Schormann	GER	Nat.	
9	FEI Veterinary Delegate	FEI Veterinary Delegate	10051357	Rüdiger Brems	GER	3	info@horsedoc.de +49.170.7723277
10	Veterinary Service Manager (VSM) Treating Veterinarian	Veterinary Service Manager	10052201	Michael Köhler	GER	4	koehler@tierklinik-wusterhausen.de +49.172.3016702
		FEI Permitted Treating Veterinarian	10092901	Mathias Mütze	GER		Dr.muetze.roentgen@t-online.de +49.171.6008649
11	Medical Doctor	Medical Doctor		First Responder Deutschland (room 330 – Gate 1.5)	GER		+49.151.155 624 14
12	Farrier	Farrier	10111021	Jan Schuster	GER		janschuster2@gmx.de +491734480278
13	NF Delegate	NF Delegate		Ekkehard Freiberg	GER	2	Ekkehard.Freiberg@freenet.de +49.177.7404918

## VI. INVITATIONS

### 1. GENERAL

Number of qualified drivers	5
Number of Wild Cards that may be allocated	1-3 If three Wild Cards are allocated, one must be allocated to a German Athlete; the remaining one or two may be freely allocated by the OC, provided the Athletes comply with Art. 3.2.
Number of horses per driver	5

### **Competitors are invited by the Organizing Committee through their NF**

<p><b>German Athletes:</b>  German Athletes, including wild card Athletes allocated in agreement between the German national trainer driving and the OC, and must be qualified acc. to "Minimum Eligibility Requirements" (see Driving Rules Art. 913).</p> <p><b>Foreign Athletes:</b>  Foreign Athletes, must be qualified acc. to "Minimum Eligibility Requirements" (see Driving Rules Art. 913).</p> <p><b>All Athletes:</b>  All Athletes who may be invited to compete with a Wild Card entry must have completed at least one Outdoor Qualifier (without Disqualification, Elimination or retirement) in the relevant Qualification Period.</p>
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## VII. ENTRIES

### **IMPORTANT**

- Entries must be made through the FEI Entry System for all categories of this event (<https://entry.fei.org>)
- Additional documentation can be found at: <http://www.fei.org/fei/your-role/nfs/entry-system-driving>
- All Athletes and Horses participating in any International competition must be registered with the FEI.
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will automatically be disqualified unless compelling circumstances warrant otherwise.

### 1. ENTRY DATES AND FEES

#### Deadlines for Entries

<p><b>Definite entries:</b>  <b>German Online System:</b>  <b>FEI Online System:</b></p>	<p><b>19/12/2023</b>  <b>22/12/2023</b></p>
<p><b>Last date for substitutions:</b> (one hour prior the Horse Inspection)  <i>Entries have to be in accordance with article 946.1.1 of the Driving rules and 116 of the General regulations</i></p>	<p>Date: 19/01/2024  Time: 15:30 hrs</p>

**LIST OF COMPULSORY FEES:**

• <b>Entry Fee per Turnout</b>	
Four-in-hand	<b>€ 100,00</b>
• <b>Stabling fee per horse/pony</b>	<b>€ 80,00</b>
• <b>VAT:</b>	
<b>Entry fee:</b>	<b>€ 7,00 (7%)</b>
<b>Stabling fee:</b>	<b>€ 15,20 (19%)</b>
• <b>Total fee per Turnout:</b>	<b>4 horses: € 487,80</b> <b>5 horses: € 583,00</b>

• <b>EADCMP Fee:</b>	<input type="checkbox"/> Included in entry fee
	<input checked="" type="checkbox"/> Not included in entry fee
<i>Higher Level Events</i> CHF 25 / € 25 for Driving per turnout per event <i>(All other events not defined as CIMs)</i>	

Details entry procedure fee / Payment:	see below
<p>Entry fee</p> <ul style="list-style-type: none"> <li>- of German athletes will be subject to direct credit through the German online system NeOn.</li> <li>- of foreign athletes will be due on site at the latest.</li> </ul> <p>EADCMP fee, costs for storage etc. (see "additional fees/charges by OC") as well as power supply, manure disposal etc. (or respectively mandatory fee) will be invoiced in addition on site.</p> <p>Contact details:  EN GARDE Marketing GmbH, Ellhornstraße 17, D-27628 Hagen im Bremischen  Phone: +49 4296748740  Fax: +49 42967487444  Email: reuss@engarde.de</p> <p>All participants receive their prize money by bank transfer. Therefore the participant has to issue a corresponding invoice to the organizer:  EN GARDE Marketing GmbH, Ellhornstr. 17, D-27628 Hagen im Bremischen  eMail:reuss@engarde.de</p> <p>The bank transfer will be made ONLY if this invoice has been received incl. of the following items: horse name, FEI number of the horse, name, address and taxnumber of the horse owner, invoice number and bank details.</p>	

**2. OTHER FEES/CHARGES BY ORGANISING COMMITTEE:**

All other fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved schedule can be charged by the OC.

Electricity for boxes (upon request):	€ 145,00 per charge
Manure disposal:	€ 40,00 per horse
Health/customs-related documents for Horses:	€ 50,00 per horse
Hay:	€ 15,00 per bale
Straw (first bedding free):	€ 15,00 per bale
Shavings (first bedding free):	€ 20,00 per bale



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Tack boxes:	€ 320,00 per box
Boxes for additional horses:	€ 320,00 per box
Double box (additional fee):	€ 166,60 per box - has to be requested with definite entries
Larger box for bigger horses (additional fee):	€ 59,50 per box - has to be requested with definite entries
VIP-Parking fee for additional/private cars:	€ 30,00 per day per car
Parking fee for additional/private cars:	€ 8,00 to 25,00 per day - directly to be paid to the Leipziger Messe

Lorry/Caravan area  
Parking: € 40,00 per day per lorry/caravan

Lorry/Caravan:  
Power supply: provided by the OC  Not provided by the OC  Price: € 145,00  
Water supply: provided by the OC  Not provided by the OC  Price:

**All aforementioned amounts are including VAT**

VAT number of the Organiser	DE151408961
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**3. NO-SHOWS/LATE WITHDRAWALS:**

**NB:** In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

**Refund procedure:**

The amount charged: € 300,00 per four-in-hand

**VIII. TIMETABLE**

**International Competitions must not start before 8:00 h and should not finish after 23:00 h unless otherwise approved by the FEI.**

	Day	Date	Time
•			
• Opening of stables	Thursday	18/01/2024	12:00 noon
• 1 <sup>st</sup> Horse Inspection: <i>All horses taking part at this event must be present during the first horse inspection, unless unable to do so due to "force majeure"</i>	Friday	19/01/2024	16:30 hrs
• Declaration of Starters	Friday	19/01/2024	17:45 hrs
• Draw (location)	Friday	19/01/2024	17:45 hrs
• FEI Driving World Cup™ Competition 26	Friday	19/01/2024	22:20 hrs
• FEI Driving World Cup™ Competition 27	Sunday	21/01/2024	12:30 hrs

Note : as per Art. 7.2.: There must be at least 24 Hours between the opening of the Stables and the Horse Inspection.



**IX. COMPETITION DETAIL**

**International Competitions must not start before 8:00 and should not finish after 23:00 unless otherwise approved by the FEI.**

**1. PRELIMINARY TIMETABLE**

**FIRST DAY:** **DATE :** 19/01/2024  
**TIME :** 22:20 hrs

**COMPETITION 26 – FEI Driving World Cup™**

**Time Obstacle Competition (1<sup>st</sup> round)**  
**First Competition World Cup**  
**Opening Competition World Cup**

Competition 26: acc. to Art. 971.2  
Equipment: acc. to Art. 940  
Obstacles: see Art. 4 (FEI Driving World Cup™ Rules – season 2023/2024)

**Leg** acc. to Art. 5.2 of the FEI Driving World Cup™ Rules – season 2023/2024

Starting order: draw, in presence of Athletes  
Athletes with a Wild Card are required to start first in order

Format:  Competition with a Drive Off open to all Drivers  
 Competition with a Drive Off open to the best three Drivers

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**SECOND DAY:** **DATE :** 21/01/2024  
**TIME :** 12:30 hrs

**COMPETITION 27 – FEI Driving World Cup™**

**Second Word Cup Competition**

Competition 27: acc. to Art. 971.2 of the FEI Driving Rules  
Equipment: acc. to Art. 940 of the FEI Driving Rules  
Obstacles: see Art. 4 (FEI Driving World Cup™ Rules – season 2023/2024)

**Qualifier/Leg** acc. to Art. 5.3 of the FEI Driving World Cup™ Rules – season 2023/2024

Round 1: 1<sup>st</sup> round according to the reverse order of standings after Competition 26.

Drive Off: Drive Off open to the top three Athletes after the Round 1.

1. The Time of the Drive off will be added to the time of the first round.  
 2. The Drive-Off 2 will start from zero

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**FEI APPROVED SCHEDULE**  
**FEI DRIVING WORLD CUP™ 2023/2024**  
**CAI-W Leipzig (GER) 18-21.01.2024**



**2. PRIZE MONEY**

TOTAL PRIZE MONEY	EUR	CHF
	<b>31.900</b>	

**Breakdown of prize money - FEI Driving World Cup™ Competition 26**

PRIZE MONEY		EUR			CHF		
<b>competition 26</b>		<b>10.700</b>					
1 <sup>st</sup> place	2 <sup>nd</sup> place	3 <sup>rd</sup> place	4 <sup>th</sup> place	5 <sup>th</sup> place	6 <sup>th</sup> place	7 <sup>th</sup> place	8 <sup>th</sup> place
3.100	2.100	1.700	1.300	1.000	800	400	300

**Breakdown of prize money – FEI Driving World Cup™ Competition 27**

PRIZE MONEY		EUR			CHF		
<b>competition 27</b>		<b>21.200</b>					
1 <sup>st</sup> place	2 <sup>nd</sup> place	3 <sup>rd</sup> place	4 <sup>th</sup> place	5 <sup>th</sup> place	6 <sup>th</sup> place	7 <sup>th</sup> place	8 <sup>th</sup> place
5.500	4.000	3.000	2.750	2.250	2.000	900	800

**GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS**

Leading athlete award –	./.
Best foreign athlete -	./.
Best home athlete –	./.
Team awards –	./.

**PRIZE - CLASSIFICATION**

The value of the 1<sup>st</sup> prize must not exceed 1/3 of the total prize money distributed for the competition. The minimum number of prizes offered for each competition must be allocated on the basis of one prize for every commenced four Athletes, with a minimum of five prizes.

**Applicable government tax to be deducted from Prize Money: see below**

**DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS:**

**Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for Organisers to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted.**

**The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.**

Distribution of Prizes and Indemnities

All prize money and all prizes in kind rewarded instead of prize money as well as reimbursements (e. g. transport charges, travelling expenses) will be distributed acc. to FEI-RG Art. 127/128 following the last competition at the latest. Settlement will be done per athlete. Depending on the agreement with the horse owner, each athlete binds himself to pass on to the horse owners the prize money or prizes in kind rewarded instead of prize money. The organizer is allowed to deduct possibly outstanding debts of the athlete. Acc. to § 50a EstG this also applies to foreign horse owners. Taxes are due on prize money as well as on prizes given in kind instead of prize money and on reimbursements. As a rule, the deduction (based on the amount received per day) is 0 % on amounts up to and including 250 EUR, 15 % plus solidarity surcharge (currently 0.82 % on the prize money or 5.5 % on the amount of tax deduction) on amounts above 250 EUR. Travelling expenses being taken over or reimbursed are only regarded as revenues if they exceed the actual costs and the reimbursement for additional meal allowances acc. to § 4 Abs. 5 Satz 1 Nr. 5 EstG. The tax deduction has to be certified on demand. Those foreign athletes being exempted from tax deduction are kindly asked to submit an exemption certificate either with the entry or on the first show day at the latest. Athletes themselves are responsible for the correctness of the details they submit. If Athletes have to be placed equally, the money value of possible prizes in kind (e. g. a car) is divided accordingly.

**The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.**

**IMPORTANT**

**The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127 and 128)**

## **X. FACILITIES OFFERED**

### **1. ATHLETES**

#### **Accommodation**

Hotel: Globana Hotel

Address: Frankfurter Strasse 4, D-04435 Leipzig

Telephone: +49 34204 33050

Accommodation (bed and breakfast) from 19/01/2024 to 22/01/2024 (one double room incl. breakfast per driver) will be at the OC's expense.

#### **Meals**

Meals will be provided in the VIP-area (hall 1 - lunch & dinner) from 19/01/2024 to 22/01/2024 at the OC's expense.

### **2. GROOMS**

#### **Accommodation:**

Accommodation (bed and breakfast) from 18/01/2024 to 21/01/2024 (one double room incl. breakfast per driver) will be at the OC's expense.

#### **Meals**

Meals will be provided in the (crew catering - hall 3) from 18/01/2024 (dinner) to 21/01/2024 (lunch) at the OC's expense.

**NB.** If applicable, Organiser must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.

## **XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL CONDITIONS**

### **1. COMPETITION ARENA**

Length: 75 m

Width: 35 m

### **2. PRACTICE ARENA**

Length: 75 m

Width: 75 m

### **3. STABLES**

Size of boxes

3 m x 3 m

**An adequate number of stables must be at least 4m x 3m to accommodate larger horses.**

Horses will be stabled (incl. 1st bedding - straw or shavings) on the show grounds from 18/01/2024 to 22/01/2024 (8hrs). The necessary number of boxes has to be ordered when handing in the entries – the order is binding. If no boxes have been ordered, the OC will reserve one box per horse or respectively horse slot entered. Only the assigned stables may be used.

### **4. TIMING DEVICE**

Name of Manufacturer: Timer/Photocells/Wireless transmitters: Alge

Model: Timer/Photocells/Wireless transmitters:  
22020008A/22020010B/22020013C

FEI Report number: TIMY PXE/RLS 1n/TED-TX10/RX10

### **5. SCORING/TIMING PROVIDER**

Name of the Company: Hippo Data

Name contact person: Mario Cron

Contact email: mc@hippodata.net

The FEI may require to be provided with real time results data feed of your events according to FEI requirements; in this case you and your provider will be informed accordingly.

### **6. OTHER TECHNOLOGY/SERVICE PROVIDER(S)**

Will you use other technology/service provider(s) at your event?

Yes

No

### **7. PRIZE GIVING CEREMONY**

The number of athletes required to present themselves for the prize-giving ceremony of each competition is 3.

### **8. ADVERTISING ON ATHLETES AND HORSES**

Advertising on Athletes/Grooms/Carriages must comply with Art. 941 of the FEI Driving Rules and Art. 135 of the FEI General Regulations.

The Chief Steward will check that the turnouts comply with these Articles.

#### 9. TICKETING

Are you selling ticket for spectator to attend your event: Yes  No   
Name of your ticketing provider: Partner Pferd - Messe Leipzig  
Web address to buy ticket:

#### 10. BETTING

Betting will be authorised by the Organiser: Yes  No

#### 11. TRANSPORT REIMBURSEMENT HORSES/PONIES

Each participating Athlete receives travel expenses at the rate of EUR 2,00 per km one way (up to a maximum of EUR 2000 per Athlete). The travel expenses count from the place where the horses are stabled.

#### 12. WELCOME

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.

#### 13. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOW GROUNDS

Walking distance: no

Organiser Shuttle Service: no

Public Transport to be paid by the Athlete at an approximate cost of € 10,00 per round trip.

#### 14. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS

##### Entry right to the stable area according to FEI Veterinary Regulations

NUMBER OF ACCREDITED PERSONS:

Athlete: 1  
Partner: 1  
Groom: 4  
Horse Owner: 4

Photo Accreditations for drivers, partners, horse owners and wristbands for grooms will be handed at the accreditation desk (administration building), next to the show office. Additional accreditations (with no access to stables) may be purchased from the show office: 250 EUR

Four grooms per driver for Four-in-Hands in CAI-W

#### 15. LORRY / CARAVAN FACILITIES

Lorry or caravan can be parked close to the stables: Yes  No

freeway A 14 exit: Messe, then entrance North 1 to the show ground. Please follow the signs. Parking next to hall 5 (stables). ATTENTION: NO caravans are allowed to enter the fair ground. The caravan parking space is the area at the entrance gate North 1. All caravan parking places incl. electricity connections for caravans have to be paid directly at the check in (gate North 1).

#### 16. SUSTAINABILITY

"Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here:" <http://inside.fei.org/fei/your-role/organisers/handbook>



## **XII. VETERINARY MATTERS**

### **1. CUSTOMS FORMALITIES**

Contact details for Customs Formalities:

Name:                   Johannsmann Transport Service GmbH  
Address:               Hagenort 6, D-33803 Steinhagen  
Telephone:            +49 5204 890111  
Email:                 info@johannsmann-pferdetransporte.de  
Opening hours:      will be published in the show office.  
  
                              Customs and veterinary fees will not be taken over.

### **2. HEALTH REQUIREMENTS**

#### **GENERAL**

In accordance with the FEI Code of Conduct for the welfare of the horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

#### **ENTRY OF HORSES**

Required health tests and vaccinations   ./.  
Quarantine period:                           ./.  
Specimen Import Licence applied:        ./.

For questions or problems, please contact your Government Veterinary Services.

Every Athlete is obliged to deliver all necessary health certificates for the transport to the event or identification of the horses before they come into the stables:

a) in case of arrival from an EU member country a health certificate "EQUI-INTRA-IND" according to implementing regulation (EU) 2021/403. From 15th of October 2021 onwards the use of TRACES-NT is mandatory.

b) in case of arrival from a country not belonging to the EU a health certificate "EQUI-X" according to implementing regulation (EU) 2021/403.

A certificate must be done in at least one official language of the country of destination and in one official language of the member country. The Athlete must carry with him the original certificate, not a copy.

The organiser sees to it that on the competition site, an official state veterinarian is present to issue the health certificates which are necessary for the transport of the horses to their destination abroad.

In case the OC has entrusted a forwarding agency, the latter is ready to assist regarding the required documents.

Furthermore, questions relating to health requirements for horses can be directed to the veterinary authorities in the country of origin or in Germany.

### 3. NATIONAL REQUIREMENTS

In addition to the Rules and Regulations applicable as set out above the following national regulations apply:

- German Animal Welfare Act (Tierschutzgesetz):  
[www.gesetze-im-internet.de/bundesrecht/tierschg/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/tierschg/gesamt.pdf)
- German Law concerning Manufacture and Distribution of Medicines (Arzneimittelgesetz):  
[www.gesetze-im-internet.de/bundesrecht/amg\\_1976/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/amg_1976/gesamt.pdf)
- German Animal Health Act (Tiergesundheitsgesetz):  
[www.gesetze-im-internet.de/tiergesg/TierGesG.pdf](http://www.gesetze-im-internet.de/tiergesg/TierGesG.pdf)
- German Regulation for Animal-Welfare during Transport (Tierschutztransportverordnung)  
[www.gesetze-im-internet.de/bundesrecht/tierschtrv\\_2009/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/tierschtrv_2009/gesamt.pdf)
- German Regulation regarding Livestock Transport (Viehverkehrsverordnung)  
[www.gesetze-im-internet.de/bundesrecht/viehverk\\_2007/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/viehverk_2007/gesamt.pdf)
- etc.

#### 1. . PONIES

Ponies must be in compliance with the Veterinary Regulations Chapter IX to be eligible to compete in pony events.

#### 2. INJURY SURVEILLANCE

FEI Veterinary Regulations, Chapter VIII: Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post-mortem examination.

#### 3. . TRANSPORT OF HORSES

Horses must be fit to travel and be transported in suitable vehicles. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

#### 4. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE

##### 7.1 PASSPORTS. FEI General Regulations, Art. 137

**For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation.**

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

NB: Horses entered in CIMs in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (FEI General Regulations, Art. 137.2).

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex VI of the FEI Veterinary Regulations** and may not be allowed to compete.

**NB** for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

### **7.2 VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations, Art. 1003**

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations.

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these Veterinary Regulations. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory.

### **7.3 EXAMINATION ON ARRIVAL. FEI Veterinary Regulations, Art. 1029**

On arrival at an Event venue, all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue. PRs must fulfil the Horse Health Requirements via the FEI HorseApp in advance of the event which will be checked at the Examination on Arrival.

### **7.4 HORSE INSPECTIONS. FEI Veterinary Regulations, Art. 1032-1040**

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

### **7.5 LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations, Art. 1046-1051 and Annex VIII**

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event. For Jumping that includes, but is not limited to, between rounds and before the Jump Off. For Endurance that includes, but is not limited to, pre-ride, during the ride and after the ride. Horses may be examined once or on multiple occasions during the Period of an Event. Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

## **5. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI Regulations, Chapter VII**

### **8.1 SAMPLING. FEI Veterinary Regulations, Chapter VII**

All horses competing at FEI Events may be subject to sampling for the presence of Prohibited Substances in accordance with the Anti-Doping and Controlled Medication Regulations (EADCMPs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to FEI Financial Charges for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

### **8.2 ELECTIVE TESTING. FEI Veterinary Regulations, Art. 1058**

Elective Testing may be carried out prior to an Event to check for the presence of Prohibited Substances. Please refer to <https://inside.fei.org/fei/cleansport/horses> for information and

details.

### **XIII. HUMAN ANTI-DOPING**

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEIs' Anti-doping Rules for Human Athletes (ADRHA)

The ADRHA rules are published on the FEI's website at <http://inside.fei.org/content/anti-doping-rules>.

### **XIV. ADDITIONAL INFORMATION**

#### **1. INSURANCES AND NATIONAL REQUIREMENTS**

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

#### **1.1. ATHLETES, OWNERS AND SUPPORT PERSONNEL**

##### **1.1.1. Personal Accident and Health Insurance**

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

##### **1.1.2. Personal Property Insurance**

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

##### **1.1.3. Press Equipment**

Press equipment and other items left in the Press workroom, Press lockers, the Press Tribune or anywhere on the showgrounds are left entirely at the owner's risk. The Organising Committee does not accept any responsibility for any loss or damage to such equipment or items. Members of the Press are advised not to leave any equipment or personal items unattended.

## **1.2. ATHLETES AND OWNERS**

### **1.2.1. Third Party Liability Insurance**

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

### **1.2.2. Additional Liability Information**

The organizer declines any liability for property or pecuniary damage which may happen to visitors, athletes, grooms and horse owners through slight negligence of the organizer, the organizer's delegates or assistants. The OC is liable in case of intent, gross negligence as well as in case of injury to life, body or health and in further cases the organizer is liable for compelling legal liability acc. to the legal requirements. Furthermore before the first use of the event area, before the first training resp. before the start of the completion, each participant will have to make oneself familiar with the conditions of the event area. With the first ride on the event area the participant accepts the conditions of the event ground as according to the rules and to the contract and thus refrains from liability against the organizer, except when the OC acts reckless or deliberately on injury to life, body or health.

### **1.2.3. Horse Insurance**

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

## **3. PROTESTS/APPEALS**

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

Protest and appeal forms are available on the FEI website.

Protests: <http://inside.fei.org/sites/default/files/FEI%20Protest%20Form.pdf>

Appeals: <http://inside.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf>

## **4. DISPUTES**

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

## **5. MODIFICATION TO SCHEDULE**

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Foreign Judge.

## **6. ADDITIONAL INFORMATION FROM THE ORGANISER**

### **6.1 GERMAN SHOW RULES**

The OC acknowledges that para 1.4 LPO (German Show Rules) is binding for international events in Germany.

### **6.2 TIMETABLE**

The times stated under "VIII. TIMETABLE" are subject to alterations.

### **6.3 FEI-PASSPORTS**

Horses entered in CIMs (CAI1\*/CAI2\*/CAIJ/CAIY/CAICh) in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2).

### **6.4 GERMAN ANIMAL WELFARE ACT**

According to paragraph 6 of the German Animal Welfare Act, trimming the vibrissae around eyes and muzzle as well as clipping or cutting the hairs inside the ears of horses are prohibited.

Please note, that dogs are not permitted on the Leipzig Fair Ground, including the arena, the exhibition area, the stable and warm-up area and all other places that are used by the OC.

### **6.6. PRIZE MONEY – Athletes ACCOUNTING**

All participants receive their prize money by bank transfer. Therefore the participant has to issue a corresponding invoice to the organizer:

EN GARDE Marketing GmbH, Ellhornstr. 17, D-27628 Hagen im Bremischen, eMail: reuss@engarde.de

The bank transfer will be made ONLY if this invoice has been received incl. of the following items: horse name, FEI number of the horse, name, address and taxnumber of the horse owner, invoice number and bank details.

If the rider, in agreement with the horse owner(s), collects the prize money for himself (and not just forwards it on), or if the rider is also the horse owner, this must be indicated on the invoice. For example with the sentence: "I hereby confirm that I will receive the calculated prize money and also tax them if the profit is subject to tax. "

On request of the participant, the organizer can write a corresponding counter-account of the incurred costs, otherwise this statement is considered as proof of expenses.

### **6.7. DATA PROTECTION BASIC REGULATION**

With the entry declaration the participant agrees that the show organizers are permitted to save their data and uses photos and film footages made at the event of the participant for publications.

### **6.8 INFORMATION ON COVID19**

FEI: see Covid-19 Frequently Asked Questions (FAQs): <https://inside.fei.org/fei/covid-19/faqs>

NF GER: see "Coronavirus: "Impact on Equestrian Sport" (Auswirkungen auf den Pferdesport): <https://www.pferd-aktuell.de/coronavirus>

### **6.9 HYGIENE MEASURES IN CONNECTION WITH THE EHV-1**

For all measures in place at the time of the Event, please refer to: <https://inside.fei.org/fei/your-role/veterinarians/biosecurity-movements/biosecurity/ehv-1>.

### **6.10 STABLES REGULATIONS**

The following regulations must be obeyed:

- No emptying of feed troughs next to the drain
- Only empty clear water in the drain. It is NOT allowed to wash horse boots / feed troughs in the hall
- Keep the escape routes clear (no blocking by feeding stuff, saddle locker or similar
- No riding through the stable ways
- The instructions of the stable manager have to be followed
- The horse boxes have to be locked with the mechanism provided
- Unload the horse dung ONLY at the provided places
- NO changes in the box arrangements without consulting the stable manager
- The removal of hay/straw/shavings has to be notified to the stable manager before removal

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**FEI DRIVING WORLD CUP™ 2023/2024**  
**CAI-W Leipzig (GER) 18-21.01.2024**



- Entering the stable area after 0:00 hrs has to be announced to the responsible security staff
- The riders/grooms are responsible for the cleanliness in front of the respective boxes
- Electrical connections for p.e. refrigerators, radios, massage mats etc are only permitted in the special boxes provided
- The laying of extension cables through the stable area is prohibited
- Smoking and open fires are strictly prohibited in the entire showground and stables area
- The storage of max. one daily ration of hay, straw and shavings in front of the box is permitted.
- Special Equipment for stallion boxes is to be brought by the athletes themselves

**Minimum Age Limitation for Athletes and Grooms – Article 912:**

<b>Senior Classes</b>	<b>Athlete Minimum Age</b>
Horses Four-in-Hand	18 years
<b>Grooms</b>	<b>Minimum Age</b>
All Classes	Athletes under the age of 18 years must be accompanied by a groom(s) of 18 years or older. Athletes of 18 years and above must be accompanied by a groom(s) of 14 years or older.

**Minimum Age Limitation for Horses – Article 929:**

<b>Horses</b>	<b>Minimum Age</b>
CAI2* and above	6 years old or over



## XV. ANNEXES

### 1. FEI Entry System

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

**FEI ID<sup>1</sup>:** 10097053  
**Name\*:** Reuss  
**First Name\*:** Conny  
**E-Mail\*:** reuss@engarde.de  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>  
**Events<sup>4</sup>:** CAI-W

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**FEI ID<sup>1</sup>:** 10175009  
**Name\*:** Cron  
**First Name\*:** Mario  
**E-Mail\*:** mc@hippodata.net  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>  
**Events<sup>4</sup>:** CAI-W

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<sup>1</sup> If already have an FEI user account.

<sup>2</sup> Provides you the required access to manage entries and substitutions and download entries/lists.

<sup>3</sup> You are just able to consult and download the entries/lists.

<sup>4</sup> Leave the field blank if the user deals with the entries of all events in the show.

**\* Mandatory Fields**

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## **2. RESULTS**

An online results interface is available to manage Driving results <http://forms.fei.org>

All results must be submitted to the FEI via this online platform or by uploading XML results file(s) directly on FEI Database. For additional information please browse to: <http://www.fei.org/fei/your-role/organisers/driving/results-forms>

In order to proceed with the results publication and for qualification purposes the FEI requires results to be uploaded within five days after the conclusion of the event.

Please note that as per Art. 109.6 (GR): Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

**All results must include FEI Passport Registration number of horses and FEI ID number of Riders.**

**THE APPENDIX IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST  
BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS  
UPON REQUEST**